



# DCDC PREA AGENCY

DOUGLAS COUNTY DISTRICT COURT  
Wendy Garrison, PREA Coordinator

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MINDEN, NV 89423  
**Tele: (775) 265-5330**

## AGENCY PREA INCIDENT REPORT

No: \_\_\_\_\_

|   |                        |
|---|------------------------|
| Date of Allegation  | Time of Allegation     |
| First Responder (Can be Identifier)                                 | First Responder Title  |
| Who reported the incident   |                        |
| Location of Incident  |                        |
| Did the incident take place in an area subject to video monitoring? | Was the footage saved? |
| Witnesses (Can be identification number)                            |                        |

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## ALLEGATION SUMMARY

### CONTACTS

Please provide Dates, Times and Phone Numbers of Contacts.

|  |             |
|--|-------------|
| Contact with Law Enforcement (Agency Name and Contact Information)                   |             |
| Date of Contact  | Case Number |
| Phone Contacts with Agency PREA Compliance   |             |
| Was there a criminal Investigation?  |             |
| Did Law Enforcement Release for Administrative Investigation? (Attach documentation) |             |
| SARRT  |             |
| Victim Advocate  |             |
| Additional Contacts  |             |

## VICTIM INFORMATION

Attach Sexual Assault Form A & B if applicable

Copy victim information page for each victim

|  |                          |        |                          |             |
|--|--------------------------|--------|--------------------------|-------------|
| Youth (Name or Identification number)                                  | Ethnicity                |        |                          |             |
| Age  | Date of Birth            |        |                          |             |
| Home Address   | <input type="checkbox"/> | Male   | <input type="checkbox"/> | Transgender |
|  | <input type="checkbox"/> | Female | <input type="checkbox"/> | Intersex    |
| <b>Did the victim sustain any physical injury during the incident?</b> |                          |        |                          |             |

### After the incident was reported, the victim was....(Mark all that apply)

- 1. Given a medical examination
- 2. Administered a rape kit
- 3. Tested for HIV/AIDS
- 4. Tested for other sexually transmitted diseases
- 5. Provided with counseling or mental health treatment
- 6. Offered but declined testing or treatment
- 7. Already released/discharged
- 8. None of the above

### After the incident was reported, the victim was... (Mark all that apply)

- 1. Placed in or returned to administrative segregation, protective custody, or disciplinary segregation
- 2. Placed in a medical unit, ward, or hospital
- 3. Confined to own cell or room
- 4. Given a higher custody level/different unit within the facility
- 5. Transferred to another facility
- 6. Transferred to another housing unit or dorm, or given a single room or cell
- 7. Separated from perpetrator
- 8. Issued disciplinary report or loss of privileges
- 9. Placed in camera room, under closer surveillance, or increased supervision
- 10. Other \_\_\_\_\_
- 11. None of the above

## PERPETRATOR INFORMATION

Copy Perpetrator information pages for each perpetrator.

### What type of sexual violence was involved in the incident?

- 1. Youth on Youth Nonconsensual Sexual Act
- 2. Youth on Youth Abusive Contact
- 3. Youth on Youth Sexual Harassment
- 4. Staff Sexual Abuse
- 5. Staff Sexual Harassment

|                  |                          |        |                          |             |
|------------------|--------------------------|--------|--------------------------|-------------|
| Perpetrator Name | Ethnicity                |        |                          |             |
| Age              | Date of Birth            |        |                          |             |
| Home Address     | <input type="checkbox"/> | Male   | <input type="checkbox"/> | Transgender |
|                  | <input type="checkbox"/> | Female | <input type="checkbox"/> | Intersex    |

### What was the nature of the Incident? (Mark all that apply)

- 1. Voluntary sexual contact between youth
- 2. Sexual harassment
- 3. Indecent exposure, masturbation, or voyeurism
- 4. Horseplay
- 5. Repeated and unwelcome sexual advances or requests for sexual favors
- 6. Unwanted touching for sexual gratification or abusive contact
- 7. Pressure or coercion (without force) resulting in a nonconsensual sexual act
- 8. Physical force (or threat of force) resulting in a nonconsensual sexual act
- 9. Other \_\_\_\_\_

### What type of pressure or physical force was used by the perpetrator? (Mark all that apply)

- 1. Sexual harassment, innuendo or verbal comments
- 2. Persuasion or talked into sexual activity
- 3. Surprised by victim with unwanted touching, grabbing or groping or victim was asleep
- 4. Bribery or blackmail
- 5. Gave victim alcohol
- 6. Offered protection from other youth
- 7. Threaten physical harm
- 8. Psychically held victim down or restrained in some manner
- 9. Physically harmed or injured
- 10. Threatened with a weapon
- 11. Other
- 12. None

## PERPETRATOR INFORMATION (continued)

### What sanction was imposed on the perpetrator(s) (Mark all that apply)

- 1. Placed in solitary confinement
- 2. Confined to own cell or room
- 3. Placed in higher custody level, restricted unit or program, within the same facility
- 4. Transferred to other unit or cell or separated from victim
- 5. Transferred to another facility
- 6. Loss of "good/gain" time or increase in "bad" time or delayed release
- 7. Given extra work
- 8. Loss of privileges, disciplinary report or conduct violation, or other reprimand
- 9. Sent to counseling or treatment team
- 10. Arrested or referred to law enforcement agency
- 11. Referred for prosecution or indicted
- 12. Convicted, given new sentence or fined
- 13. Other \_\_\_\_\_

Notes



# CONCLUSION

## Summary of Disposition

- Substantiated:** The allegation was investigated and determined to have occurred.
- Unfounded:** The allegation was investigated and determined **NOT** to have occurred.
- Unsubstantiated:** The allegation was investigated and the investigation produced insufficient evidence to make a final determination as to whether or not the event occurred.
- Continued Investigation:** The investigation has commenced and has not concluded as of the date of this meeting with the youth.

### Disposition

### Summary of Corrective Actions

Please describe the corrective actions taken

### Evidence

Yes Attach Evidence

No

### Reviewed by

\_\_\_\_\_  
PREA Compliance Manager (Signature)

\_\_\_\_\_  
PREA Compliance Manager (Print)

\_\_\_\_\_  
Date

\_\_\_\_\_  
PREA Agency Coordinator (signature)

\_\_\_\_\_  
PREA Agency Coordinator (Print)

\_\_\_\_\_  
Date

# DEFINITIONS

## **NONCONSENSUAL SEXUAL ACTS:**

Sexual contact of any person without his or her consent, or of a person who is unable to consent or refuse; AND Contact between the penis and the vulva or the penis and the anus including penetration, however slight; OR Contact between the mouth and the penis, vulva, or anus; OR Penetration of the anal or genital opening of another person, however slight, by a hand, finger, object, or other instrument.

## **ABUSIVE SEXUAL CONTACT (less severe):**

Sexual contact of any person without his or her consent, or of a person who is unable to consent or refuse; AND Intentional touching, either directly or through the clothing, of the genitalia, anus, groin, breast, inner thigh, or buttocks of any person.

**EXCLUDE** incidents in which the contact was incidental to a physical altercation.

## **SEXUAL HARASSMENT BY ANOTHER YOUTH:**

Repeated and unwelcome sexual advances, requests for sexual favors, or verbal comments, gestures, or actions of a derogatory or offensive sexual nature by one youth directed toward another.

## **STAFF SEXUAL MISCONDUCT**

Any behavior or act of a sexual nature directed toward a youth by an employee, volunteer, contractor, official visitor or other agency representative (exclude family, friends or other visitors).

Sexual relationships of a romantic nature between staff and youths are included in this definition. Consensual or nonconsensual sexual acts include: Intentional touching, either directly or through the clothing, of the genitalia, anus, groin, breast, inner thigh, or buttocks that is unrelated to official duties or with intent to abuse, arouse, or gratify sexual desire; OR Completed, attempted, threatened, or requested sexual acts; OR Occurrences of indecent exposure, invasion of privacy, or staff voyeurism for reasons unrelated to official duties or for sexual gratification.

## **STAFF SEXUAL HARASSMENT**

Repeated verbal comments or gestures of a sexual nature to a youth by an employee, volunteer, contractor, official visitor, or other agency representative (excludes family, friends, or other visitors). Include demeaning references to gender; or sexually suggestive or derogatory comments about body or clothing; OR Repeated profane or obscene language or gestures.

## **Gender Categories**

### **TRANSGENDER**

A person whose gender identity (i.e. internal sense of feeling male or female) is different from the person's assigned sex at birth.

### **INTERSEX**

A person whose sexual or reproductive anatomy or chromosomal pattern does not seem to fit typical definitions of male or female. Intersex medical conditions are sometimes referred to as disorders of sex development.