



Ninth Judicial District Court

<https://douglasdistrictcourt.com/>

Instructions for Confidential Information Pursuant to NRS 247, 250, & 293

This packet is for members of the general public who want to make their personal information confidential at the County Recorder, County Assessor, County Clerk, and Secretary of State. **If you are a government official or non-profit with a confidential location do not complete this form.**

Step 1: Decide if you qualify for this protection. You might qualify if one of the following applies to you:

- a) The safety of you, your spouse, domestic partner, or minor child is currently being threatened and making your information confidential will help you.
- b) Another person who holds a similar position as you was threatened within the last five years and making your information confidential will help you.

Step 2: Complete the attached Affidavit and proposed Order.

Step 3: Submit the completed original documents to the District Court Clerk's Office located on the 2nd Floor of the Judicial and Law Enforcement Building:

1038 Buckeye Road
Minden, NV 89423

or by mail to:

District Court Clerk
P.O. Box 218
Minden, NV 89423

**** Please include a business card with a telephone number.**

Step 4: If approved, you will be notified when your certified copy of the Order is ready for pick up.

NOTE: You are responsible for sending a copy of the Affidavit and certified copy of the Order to the Douglas County Assessor, Douglas County Recorder, Douglas County Clerk, and Secretary of State.

1 Name: _____
2 Address: _____
3 Telephone: _____
4 Fax Number: _____
5 Email: _____

6 IN THE NINTH JUDICIAL DISTRICT COURT OF THE STATE OF NEVADA
7 IN AND FOR THE COUNTY OF DOUGLAS

8 In the Matter of Confidentiality Pursuant to Case No. _____
9 NRS 247.530, 250.130 and/or 293.908. Dept. No. _____

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12 AFFIDAVIT REQUESTING CONFIDENTIALITY
13 PURSUANT TO NRS 247, 250 AND/OR 293

14 STATE OF NEVADA)
15) SS.
16 COUNTY OF DOUGLAS)

17 I, *(your name)* _____, declare under penalty of perjury of
18 the State of Nevada that:

- 19 1. A threat
20 exists against *(check)* _____ me _____ my spouse _____ my domestic partner
21 _____ my minor child; **OR**
22 has been made against a person holding a similar position to me within five (5) years of
23 the date of this filing;

24 2. The threat would be mitigated by making my personal information contained in the
25 records of the County Recorder, County Assessor, County Clerk, and Secretary of State
26 confidential.

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Parcel No.(s):

Signature: _____

Printed name: _____

Date: _____

SUBSCRIBED AND SWORN to before me this

_____ day of _____ 20____.

NOTARY PUBLIC in and for the County of
Douglas, State of Nevada.

1 Name: _____
2 Address: _____
3 Telephone: _____
4 Fax Number: _____
5 Email: _____

6 IN THE NINTH JUDICIAL DISTRICT COURT OF THE STATE OF NEVADA
7 IN AND FOR THE COUNTY OF DOUGLAS

8 In the Matter of Confidentiality Pursuant to Case No. _____
9 NRS 247.530, 250.130 and 293.908. Dept. No. _____

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12 ORDER OF CONFIDENTIALITY
13 PURSUANT TO NRS 247, 250, AND/OR 293

14 This matter having been reviewed in chambers on the _____ day of _____
15 20____, upon the Affidavit Requesting Confidentiality Pursuant to NRS 247, 250, and/or 293,
16 incorporated by reference, and the Court having considered the same, and good cause appearing
17 therefore,

- 18 THE COURT FINDS, based on a preponderance of the evidence, that a threat exists to
19 Petitioner, Petitioner’s spouse, domestic partner, and/or minor child, and that such
20 threat is mitigated by making the personal information contained in the records of the
21 County Recorder, the County Assessor, and/or the Secretary of State/County Clerk
22 confidential.
- 23 THE COURT FINDS, based on a preponderance of the evidence, that a threat has
24 existed within the last five (5) years to a person who holds a similar position as the
25 Petitioner and that such threat is mitigated by the personal information contained in the
26 records of the County Recorder, the County Assessor, and/or the Secretary of
27 State/County Clerk confidential.

1 IT IS HEREBY ORDERED, ADJUDGED AND DECREED that pursuant to NRS 247,
2 250, and 293, subject to the exceptions delineated in state law, the County Recorder, County
3 Assessor, Secretary of State, and County Clerk shall keep confidential and shall not disclose the
4 personal information (home addresses, phone numbers, email addresses) of the following persons:
5 _____.

6 IT IS FURTHER ORDERED, ADJUDGED AND DECREED that the County Recorder
7 shall keep confidential personal information that is filed or received after the date of this order if a
8 request is submitted to the County Recorder along with the document number(s);

9 IT IS FURTHER ORDERED, ADJUDGED AND DECREED that this Order expires in
10 five (5) years after the date this Order is filed.

11 IT IS FURTHER ORDERED, ADJUDGED AND DECREED that upon evidence sufficient
12 to the County Recorder, County Assessor, Secretary of State, and County Clerk that the real and/or
13 personal property subject to this Order has been conveyed from the person herein named in this
14 Order, the entity may without further order of this Court terminate the non-disclosure of
15 confidential information as delineated herein.

16 IT IS FURTHER ORDERED, ADJUDGED AND DECREED that this order shall be sealed
17 and access will not be allowed to anyone without a court order.

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19 Dated this _____ day of _____ 20____.

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21 _____
22 DISTRICT COURT JUDGE
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