

**NOTICE of PUBLIC MEETING/AGENDA  
of the  
DOUGLAS COUNTY LAW LIBRARY BOARD  
NOVEMBER 16, 2022**

A regular meeting of the Douglas County Law Library Board will be held on **November 16, 2022** beginning at **8:00 A.M.** The meeting will be held in a hybrid format to include in person at the Douglas County Judicial Law Enforcement Center, Department II Courtroom, 1038 Buckeye Road, Minden, Nevada and via Zoom by accessing the website:

<https://us06web.zoom.us/j/82967119384?pwd=cDY3eGpDTDFHL0xsUUhQQklSVi9iQT09>

**Meeting ID: 829 6711 9384, Password: 678080.** The public may also call in live by using telephone number: **(888) 475 4499, Meeting ID: 829 6711 9384, Password: 678080.**

The Law Library Board reserves the right to take items in a different order; to combine two or more agenda items for consideration; and to remove items from the agenda or delay discussion relating to an item on the agenda at any time.

The Board, through its president, may prohibit a comment if the comment is on a topic that is not relevant to, or within the authority of the public body or if the comment is repetitious or willfully disruptive of the meeting. Written materials filed with the Board are part of the record and do not need to be read aloud. Citizens are encouraged to submit written materials well in advance of the scheduled meeting so the Board of Trustees will have time to review them before the public hearings begin. Members of the public body may submit written material or request supporting material for the meeting by contacting Erin C. Plante by email at [eplante@douglas.nv.gov](mailto:eplante@douglas.nv.gov), telephone at 775-782-9951, by mail at P.O. Box 218 Minden, Nevada 89423, or by physical address at 1038 Buckeye Road, Minden, Nevada 89423.

Persons desiring an opportunity to address the Law Library Board who are not able to attend the meeting are requested to send an email to [eplante@douglas.nv.gov](mailto:eplante@douglas.nv.gov) at the Douglas County District Court at least 24 hours prior to the convening of the Law Library Board Meeting.

**Notice to Persons with Disabilities:** Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notifying Erin C. Plante at 775-782-9951 or [eplante@douglas.nv.gov](mailto:eplante@douglas.nv.gov) at least 20 hours in advance.

\*Copies of this notice and agenda have been posted on or before 9 a.m. on the third working day before the meeting at the Douglas County Judicial and Law Enforcement Center, the State of Nevada's official website <http://notice.nv.gov> and the Douglas

County District Court's official website <https://douglasdistrictcourt.com/law-library/>. Copies of this notice and agenda, as well as supplemental/support material have been posted to the Douglas County's website [https://douglascountynv.granicus.com/ViewPublisher.php?view\\_id=1](https://douglascountynv.granicus.com/ViewPublisher.php?view_id=1). However, this Board does not maintain the listed website and therefore timely posting of agendas on the website cannot be guaranteed.



# Douglas County Law Library Board

Judicial Law Enforcement Center  
Department II  
1038 Buckeye Road  
Minden, Nevada 89423  
<http://www.douglascountynv.gov/>

## Regular Meeting Agenda

Erin C. Plante  
Judicial Executive Assistant

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Wednesday, November 16, 2022, 8:00 AM      In Person/Zoom – Instructions Provided in Notice

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### CALL TO ORDER AND DETERMINATION OF QUORUM

### PUBLIC COMMENT

At this time, public comment will be taken on those items and matters within the jurisdiction and control of the Law Library Board. No action may be taken on a matter raised under public comment until the matter has been included specifically on an agenda as an item upon which action will be taken. Public Comment is limited to 3 minutes per speaker.

### MINUTES APPROVAL

Wednesday, May 18, 2022 – Regular Meeting  
Wednesday, September 21, 2022 – Regular Meeting

### AGENDA ITEMS

1. **For Discussion Only.** Discussion of the annual report to the Board of County Commissioners and statute requirements. NRS 380.090.
2. **For Discussion Only.** Discussion of the Law Librarian's quarterly report of the financial status of the Law Library. NRS 380.065.
3. **For Possible Action.** The adoption of quarterly meetings for 2023.

### PUBLIC COMMENT

At this time, public comment will be taken on those items and matters within the jurisdiction and control of the Law Library Board. No action may be taken on a matter raised under public comment until the matter has been included specifically on an agenda as an item upon which action will be taken. Public Comment is limited to 3 minutes per speaker.

### ADJOURNMENT



**Douglas County Law Library Board  
Meetings & Minutes**  
***Douglas County Judicial Law Enforcement Center***  
1038 Buckeye Road, Minden, Nevada 89423

Phone: 775-782-9951  
FAX: 775-782-9878

The regular meeting of the **DOUGLAS COUNTY LAW LIBRARY BOARD** was held on Wednesday, May 18, 2022, in Department II of the Douglas County Judicial Law Enforcement Center, 1038 Buckeye Road, Minden, Nevada 89423, and via Zoom.

**OPENING**

**Call to order at 8:00 a.m. and roll call:**

**Board Members Present:**

Judge Thomas W. Gregory – Trustee  
Judge Nathan Tod Young – Trustee  
Danny Tarkanian – Trustee/County Commissioner  
Peter Handy – Trustee

**Quorum Called**

**Public Comment:** Judge Gregory stated that the Board of Commissioners made an offer to someone to fill the Douglas County Public Librarian position. Judge Gregory asked Commissioner Tarkanian if he knew the status of the position being filled. Commissioner Tarkanian stated that the trustees of the Library Board made the offer and he did not know if it needed to be brought to the Board of County Commissioners for ratification and he did not know the status. Judge Gregory stated he is looking forward to having a librarian that the Law Library Board can work with. Judge Young stated that once a librarian is in place it would be nice to invite them to our next meeting. Judge Gregory state that he would like to make a trip over to the library to introduce himself to the new librarian and visit the law library to confirm all requirements are being taken care of.

**Minute Approval from Wednesday, February 16, 2022 – Regular Meeting**

MOTION: Judge Young made a motion to approve the Meeting Minutes from Wednesday, February 16, 2022.  
SECOND: Peter Handy  
AYES: Gregory, Young, Tarkanian, Handy,  
NAYS: None  
RESULTS: APPROVED

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**1. For Discussion Only.** Discussion of the Law Librarian's quarterly report of the financial status of the Law Library. NRS 380.065.

DISCUSSION: Judge Young stated that the Board is not taking any action, but it appears that all the financials are in order.

**Public Comment:** None.

Judge Gregory stated that the next Regular Board Meeting of the Law Library is September 21, 2022 at 8:00 a.m.

MOTION: Judge Young moved to adjourn the meeting at 8:04 a.m.  
SECOND: Commissioner Tarkanian  
AYES: Gregory, Young, Tarkanian, Handy  
NAYS: None  
RESULTS: APPROVED

**Adjournment – 8:04 a.m.**



**Douglas County Law Library Board  
Meetings & Minutes**  
***Douglas County Judicial Law Enforcement Center***  
1038 Buckeye Road, Minden, Nevada 89423

Phone: 775-782-9951  
FAX: 775-782-9878

The regular meeting of the **DOUGLAS COUNTY LAW LIBRARY BOARD** was held on Wednesday, September 21, 2022, in Department II of the Douglas County Judicial Law Enforcement Center, 1038 Buckeye Road, Minden, Nevada 89423, and via Zoom.

**OPENING**

**Call to order at 8:00 a.m. and roll call:**

**Board Members Present:**

Judge Thomas W. Gregory – Trustee  
Cynthia Mohiuddin – Trustee

**No Quorum**

**Public Comment:** Judge Gregory welcomed the new Director of the Douglas County Public Library and Law Librarian Timothy DeGhelder. Judge Gregory stated that although he has not met Mr. DeGhelder in-person he spoke with him the day prior by telephone and enjoyed their conversation. Judge Gregory thanked Mr. DeGhelder for his presence at today's meeting and Judge Gregory looks forward to having a good relation between the Law Library Board and the Public Library. Judge Gregory welcomes Mr. DeGhelder to Douglas County.

**Minute Approval from Wednesday, May 18, 2022 – Regular Meeting**

Tabled until the November 16, 2022 Regular Board Meeting of The Douglas County Law Library.

- 1. For Discussion Only.** Discussion of the Law Librarian's quarterly report of the financial status of the Law Library. NRS 380.065.

DISCUSSION: Cynthia Mohiuddin stated that she reviewed the quarterly report and it seems in order.

**Public Comment:** Cynthia Mohiuddin asked that Mr. DeGhelder introduce himself and tell a little bit about himself. Mr. DeGhelder stated he spent 22 years

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outside of the St. Louis, Missouri area in a large library district. Mr. DeGhelder stated he has all levels of experience with library services. Mr. DeGhelder stated in 2017 he semi-retired and taught English in Thailand for three years. Mr. DeGhelder stated he and his wife, who has never been to America, wanted to spend time in the United States moved to Paris, Texas to be the director of their library. Mr. DeGhelder stated he wanted to find a community to retire in and he found Douglas County and everything seemed to fit. Mr. DeGhelder stated that having a law library is very important for people to understand the law due to it being a confusing and expensive. Mr. DeGhelder stated it is important for citizens to learn their rights and know the legal process. Judge Gregory thanked Mr. DeGhelder and hopes that Douglas County is a good fit for him. Cynthia Mohiuddin thanked Mr. DeGhelder and welcomed him to Douglas County. Cynthia Mohiuddin stated that she is relatively new herself and hopes that he finds Douglas County as lovely as she does and she hopes to come down and meet him soon.

Judge Gregory stated that the next Regular Board Meeting of the Law Library is November 16, 2022 at 8:00 a.m.

**Adjournment – 8:11 a.m.**

**NRS 380.090 Reports to board of county commissioners.**

1. At the first meeting of the board of county commissioners in each year, the board of law library trustees shall make a report to the board on the condition for the past year of the board's trust, including:

(a) A full statement of all the board's property and money received, whence derived, how used and how expended.

(b) The number of books, periodicals and other publications on hand.

(c) The number of books, periodicals and other publications added by purchase, gift or otherwise during the year.

(d) The number of books, periodicals and other publications lost or missing.

(e) Such other information as might be of interest.

2. At the same time, a financial report showing all receipts and disbursements of money must be made by the secretary or law librarian if the duty was so delegated.

[8:250:1913; 1919 RL p. 2708; NCL § 2257] — (NRS A [1983, 340](#))





**Douglas County Law Library Board**  
Judicial Law Enforcement Center  
Department II  
1038 Buckeye Road  
Minden, Nevada 89423  
<http://www.douglascountynv.gov/>

January 25, 2022

Douglas County Board of Commissioners  
Post Office Box 218  
Minden, Nevada 89423

Re: 2021 Report for the Douglas County Law Library Board

Dear Commissioners:

The Law Library Board has met quarterly during the 2021 calendar year. At the May 19, 2021 Board Meeting, the Law Library Board approved the purchase of a new computer and components for access to Westlaw, a legal research tool. The purchase of the computer, along with the Law Library relocating from the Judicial Law Enforcement Building to the Douglas County Public Library has allowed the public greater access to legal books, periodicals, and other publications required by the Nevada Administrative Code (NAC) and Nevada Revised Statutes (NRS) Chapter 380.

The adopted budget for fiscal year 2021-2022 is \$33,169.38 and we are currently in compliance. Law Library revenues in calendar year 2021 were \$19,350.61 and total expenses for calendar year 2021 were \$9,693.43 for the new computer, electronic legal research services, and for books and periodicals. A complete financial record is included as an attachment to this report.

Sincerely,

/s/

Peter Handy  
Trustee/Secretary to the Douglas  
County Law Library Board

/ecp

cc: Law Library Board Members

Enc: Informal Law Library CY 2021 Financial Report

G/L Account Inquiry - 222-391 532 055 - Book: &amp; Per: 00000000



Fiscal Year 2022

Summary

Budget

Analysis

Financial Statement

Budgetary Control

General



G/L Account

101-997 550.096 - Restricted U

Save Search

Search

Reset

Annual Totals YTD

Reclass Journal Type

Prior Year Include

Classification Services &amp; Supplies

Fiscal Year 2022

	Amended Budget	Encumbrances	Expenses	YTD Balance	Percent Used
	\$26,018.00	\$0.00	\$3,336.81	\$22,681.19	13%
Month	Budget	Encumbrances	Expenses	Current YTD Balance	Percent Used
July	\$26,018.00	\$0.00	\$0.00	\$672.43 ✓	25,345.57 3 %
August	\$0.00	\$0.00	\$0.00	\$656.25 ✓	\$24,689.32 5 %
September	\$0.00	\$0.00	\$0.00	\$656.25 ✓	\$24,033.07 8 %
October	\$0.00	\$0.00	\$0.00	\$675.94 ✓	\$23,357.13 10 %
November	\$0.00	\$0.00	\$0.00	\$675.94 ✓	\$22,681.19 13 %
December	\$0.00	\$0.00	\$0.00	\$0.00	\$22,681.19 13 %
January	\$0.00	\$0.00	\$0.00	\$0.00	\$22,681.19 13 %
February	\$0.00	\$0.00	\$0.00	\$0.00	\$22,681.19 13 %
March	\$0.00	\$0.00	\$0.00	\$0.00	\$22,681.19 13 %
April	\$0.00	\$0.00	\$0.00	\$0.00	\$22,681.19 13 %
May	\$0.00	\$0.00	\$0.00	\$0.00	\$22,681.19 13 %
June	\$0.00	\$0.00	\$0.00	\$0.00	\$22,681.19 13 %
Total	\$26,018.00	\$0.00	\$0.00	\$3,336.81	\$22,681.19 13 %
Unposted Transactions	\$0.00	\$0.00	\$0.00	\$633.11	\$22,048.08 15 %
Grand Total	\$26,018.00	\$0.00	\$0.00	\$3,969.92	\$22,048.08 15 %

\$ 511.167 Vacation Payout  
 \$ 511.168 Vacation Buyback  
 \$ 511.169 Comp Payout  
 \$ 511.190 Pact Other  
 \$ 511.999 Salaries-Offset  
 \$ 520.139 Rents/Leases Copy Machine  
 \$ 521.500 Admin & Overhead  
 \$ 532.055 Books & Periodicals  
 \$ 550.102 Bank Fees-Checking  
 \$ 563.900 Board Designated  
 \$ 564.500 Machinery & Equipment  
 \$ 564.603 New Office Equipment  
 \$ 565.755 Investment Service Fees  
 \$ 619.000 Contingency  
 \$ 625.103 Appropriated Reserve  
 \$ 699.000 Ending Fund Balance  
 \$ 101.000 Cash  
 \$ 101.014 Cash in Bank - District Court  
 \$ 101.090 Investment-FMV Adjust  
 \$ 104.000 Cash on Hand-Deposits in Transit

3336.81

G/L Account Inquiry - 222-391 532 055 - Book: Period: all



Summary

Budget Analysis

Encumbrance

Budget History

Details



Fiscal Year 2021

Annual Totals YTD

Reclass Journal Type

Prior Year Include

G/L Account

Classification Services &amp; Supplies

Fiscal Year 2021

101-997 550.096 - Restricted U

Save Search

Search Reset

Amended Budget	Encumbrances	Expenses	YTD Balance	Percent Used		
\$25,249.00	\$0.00	\$10,280.70	\$14,968.30	41%		
Month	Amount	Unposted	Expenses	Current YTD Balance	Percent Used	
July	\$25,249.00	\$0.00	\$0.00	\$14.62	\$25,234.38	0 %
August	\$0.00	\$0.00	\$0.00	\$0.00	\$25,234.38	0 %
September	\$0.00	\$0.00	\$0.00	\$770.46	\$24,463.92	3 %
October	\$0.00	\$0.00	\$0.00	\$1,598.25	\$22,865.67	9 %
November	\$0.00	\$0.00	\$0.00	\$228.25	\$22,637.42	10 %
December	\$0.00	\$0.00	\$0.00	\$1,312.50	\$21,324.92	16 %
January	\$0.00	\$0.00	\$0.00	\$656.25 ✓	\$20,668.67	18 %
February	\$0.00	\$0.00	\$0.00	\$656.25 ✓	\$20,012.42	21 %
March	\$0.00	\$0.00	\$0.00	\$762.18 ✓	\$19,250.24	24 %
April	\$0.00	\$0.00	\$0.00	\$322.00 ✓	\$18,928.24	25 %
May	\$0.00	\$0.00	\$0.00	\$1,312.50 ✓	\$17,615.74	30 %
June	\$0.00	\$0.00	\$0.00	\$2,647.44 ✓	\$14,968.30	41 %
Total	\$25,249.00	\$0.00	\$0.00	\$10,280.70	\$14,968.30	41 %
Unposted Transactions	\$0.00	\$0.00	\$0.00	\$0.00	\$14,968.30	41 %
Grand Total	\$25,249.00	\$0.00	\$0.00	\$10,280.70	\$14,968.30	41 %

\$ 511.167 Vacation Payout  
 \$ 511.168 Vacation Buyback  
 \$ 511.169 Comp Payout  
 \$ 511.190 Pact Other  
 \$ 511.999 Salaries-Offset  
 \$ 520.139 Rents/Leases Copy Machine  
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 \$ 565.755 Investment Service Fees  
 \$ 619.000 Contingency  
 \$ 625.103 Appropriated Reserve  
 \$ 699.000 Ending Fund Balance  
 \$ 101.000 Cash  
 \$ 101.014 Cash in Bank - District Court  
 \$ 101.090 Investment-FMV Adjust  
 \$ 104.000 Cash on Hand-Deposits in Transit

\$6356.62



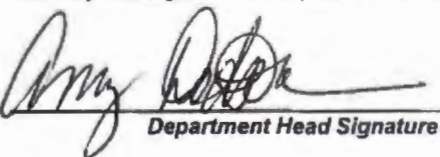
**Douglas County**  
**Minden, Nevada 89423**

Voucher # 804-03623  
Fiscal Year FY 20-21  
Voucher Date 2/8/2021  
Department Library

## VOUCHER

Vendor #	Vendor Name	Remit Address		Special Instructions	
3445	Thomson-Reuter - West	Payment Center P O Box 6292 Carol Stream, IL 60197			
Invoice #	Customer Acct #	Date	Amount	Acct #	Project #
843765232	1000575946	2/1/2021	\$ 656.25	222-391-532-055	

I Certify that the foregoing claim is correct and just, that the articles specified have been received by the proper officials of the County, or the services stated have been performed; that they were necessary for and have been or will be applied to County purposes, and that to the best of my knowledge and belief the prices are reasonable and just

  
Department Head Signature

Other Authorized Signature

Prepared By: \_\_\_\_\_

**TOTAL**

**656.25**

**PURCHASE JUSTIFICATION**

Westlaw information charges - Jan. 1 - Jan. 31

Books & Periodicals

		PAID FEB 12 2021 S. MORENO
Audited By	Warrant	Paid Date



THOMSON REUTERS

ACCT# 1000575946

DOUGLAS COUNTY LAW LIBRARY  
AMY DODSON  
1625 LIBRARY LN  
MINDEN NV 89423-4420



INVOICE # 843765232		WEST INFORMATION CHARGES INVOICE JAN 01, 2021 - JAN 31, 2021		PAGE 1
DESCRIPTION		CHARGE IN USD	TAX IN USD	TOTAL CHARGE IN USD
WEST INFORMATION CHARGES		656.25	0.00	656.25

**IMPORTANT NEWS**

**NEW RESOURCE AVAILABLE:** Find information on how to read your invoice and other commonly asked billing questions under the Billing, payment, returns & refunds section online at [legal.thomsonreuters.com/en/support](http://legal.thomsonreuters.com/en/support).

FOR BILLING INFORMATION CALL  
1-800-328-4880

1000575946

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**RETURN BOTTOM PORTION WITH PAYMENT**

INVOICE # 843765232  
INVOICE DATE 02/01/2021  
ACCOUNT # 1000575946  
VENDOR # 41-1426973  
VAT REG# EU826006554

WEST INFORMATION CHARGES  
JAN 01, 2021 - JAN 31, 2021

AMOUNT DUE IN USD 656.25  
DUE DATE 03/03/2021  
AMOUNT ENCLOSED IN USD \_\_\_\_\_

Thomson Reuters - West  
Payment Center  
P.O. Box 6292  
Carol Stream, IL 60197-6292

DOUGLAS COUNTY LAW LIBRARY  
AMY DODSON  
1625 LIBRARY LN  
MINDEN NV 89423-4420

0843765232 00000000000000000000 20210201 ZCPG 000065625 0010 1000575946 4

DOUGLAS COUNTY LAW LIBRARY  
 AMY DODSON  
 1625 LIBRARY LN  
 MINDEN NV 89423-4420

**IMPORTANT NEWS**

\*INDICATES A SYSTEM CREDIT

NEW RESOURCE AVAILABLE: Find information on how to read your invoice and other commonly asked billing questions under the Billing, payment, returns & refunds section online at [legal.thomsonreuters.com/en/support](http://legal.thomsonreuters.com/en/support).

INVOICE # 843765232 POSTING # 6139886341		BILLING SUMMARY JAN 01, 2021 - JAN 31, 2021		PAGE 1
DESCRIPTION	UNITS	CHARGE IN USD	TAX IN USD	TOTAL CHARGE IN USD
<b>DETAIL OF CHARGES</b>				
<b>WEST PROFLEX (142539)</b>				
MONTHLY CHARGES				
DATABASE CHARGES		656.25	0.00	656.25
TOTAL MONTHLY CHARGES		656.25 S	0.00 S	656.25 S
<b>TOTAL WEST PROFLEX (142539) CHARGES</b>		<b>656.25 SG</b>	<b>0.00 SG</b>	<b>656.25 SG</b>
<b>TOTAL DETAIL OF CHARGES</b>		<b>656.25 SG</b>	<b>0.00 SG</b>	<b>656.25 SG</b>
<b>TOTAL WEST INFORMATION CHARGES</b>		<b>656.25 G</b>	<b>0.00 G</b>	<b>656.25 G</b>





**Douglas County**  
**Minden, Nevada 89423**

Voucher # 804-03648

Fiscal Year FY 20-21

Voucher Date 3/5/2021

Department Library

## VOUCHER

Vendor #	Vendor Name	Remit Address		Special Instructions	
3445	Thomson-Reuter - West	Payment Center P O Box 6292 Carol Stream, IL 60197			
Invoice #	Customer Acct #	Date	Amount	Acct #	Project #
843928804	1000575946 DOUGLAS COUNTY LAW LIBRARY (FEB)	3/1/2021	\$ 656.25	222-391-532-055	

I Certify that the foregoing claim is correct and just, that the articles specified have been received by the proper officials of the County, or the services stated have been performed; that they were necessary for and have been or will be applied to County purposes; and that to the best of my knowledge and belief the prices are reasonable and just.

  
Department Head Signature

Other Authorized Signature

Prepared By: \_\_\_\_\_

**TOTAL**

**656.25**

**PURCHASE JUSTIFICATION**

Westlaw information charges - Feb. 1 - Feb. 28

Books & Periodicals

		PAID MAR 19 2021 S. MORENO
Audited By	Warrant	Paid Date



DOUGLAS COUNTY LAW LIBRARY  
AMY DODSON  
1625 LIBRARY LN  
MINDEN NV 89423-4420

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WEST INFORMATION CHARGES  
FEB 01, 2021 - FEB 28, 2021

Thomson Reuters - West  
Payment Center  
P.O. Box 6292  
Carol Stream, IL 60197-6292

DOUGLAS COUNTY LAW LIBRARY  
AMY DODSON  
1625 LIBRARY LN  
MINDEN NV 89423-4420

[illegible]



DOUGLAS COUNTY LAW LIBRARY  
 AMY DODSON  
 1625 LIBRARY LN  
 MINDEN NV 89423-4420

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**IMPORTANT NEWS**

\* INDICATES A SYSTEM CREDIT

NEW RESOURCE AVAILABLE: Find information on how to read your invoice and other commonly asked billing questions under the Billing, payment, returns & refunds section online at [legal.thomsonreuters.com/en/support](http://legal.thomsonreuters.com/en/support).

INVOICE # 843928804 POSTING # 6140408406		BILLING SUMMARY FEB 01, 2021 - FEB 28, 2021		PAGE 1
DESCRIPTION	UNITS	CHARGE IN USD	TAX IN USD	TOTAL CHARGE IN USD
<b>DETAIL OF CHARGES</b>				
<b>WEST PROFLYX (142539)</b>				
MONTHLY CHARGES				
DATABASE CHARGES		656.25	0.00	656.25
TOTAL MONTHLY CHARGES		656.25S	0.00S	656.25S
<b>TOTAL WEST PROFLYX (142539) CHARGES</b>		<b>656.25SG</b>	<b>0.00SG</b>	<b>656.25SG</b>
<b>TOTAL DETAIL OF CHARGES</b>		<b>656.25SG</b>	<b>0.00SG</b>	<b>656.25SG</b>
<b>TOTAL WEST INFORMATION CHARGES</b>		<b>656.25G</b>	<b>0.00G</b>	<b>656.25G</b>



**Douglas County**  
**Minden, Nevada 89423**

**Voucher #** 804-03676  
**Fiscal Year** **FY 20-21**  
**Voucher Date** 4/5/2021  
**Department** Library

## VOUCHER

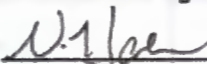
Vendor #	Vendor Name	Remit Address		Special Instructions	
3445	Thomson-Reuter - West	Payment Center P O Box 6292 Carol Stream, IL 60197			
Invoice #	Customer Acct #	Date	Amount	Acct #	Project #
844089833	1000575946	4/1/2021	\$ 656.25	222-391-532-055	

I Certify that the foregoing claim is correct and just; that the articles specified have been received by the proper officials of the County, or the services stated have been performed; that they were necessary for and have been or will be applied to County purposes, and that to the best of my knowledge and belief the prices are reasonable and just.

  
Department Head Signature

Other Authorized Signature

Prepared By:



**TOTAL**

**656.25**

**PURCHASE JUSTIFICATION**

Westlaw information charges - Mar. 1 - Mar. 31

Books & Periodicals



PAID  
APR 09 2021  
S. MORENO

Audited By

Warrant

Paid Date



THOMSON REUTERS

ACCT# 1000575946

DOUGLAS COUNTY LAW LIBRARY  
AMY DODSON  
1625 LIBRARY LN  
MINDEN NV 89423-4420



INVOICE # 844089833		WEST INFORMATION CHARGES INVOICE		PAGE	
		MAR 01, 2021 - MAR 31, 2021		1	
DESCRIPTION		CHARGE IN USD	TAX IN USD	TOTAL CHARGE IN USD	
WEST INFORMATION CHARGES		656.25	0.00	656.25	
<b>IMPORTANT NEWS</b> NEW RESOURCE AVAILABLE: Find information on how to read your invoice and other commonly asked billing questions under the Billing, payment, returns & refunds section online at <a href="http://legal.thomsonreuters.com/en/support">legal.thomsonreuters.com/en/support</a> .					

**FOR BILLING INFORMATION CALL**

1-800-328-4880

1000575946

A

**RETURN BOTTOM PORTION WITH PAYMENT**

INVOICE # 844089833  
INVOICE DATE 04/01/2021  
ACCOUNT # 1000575946  
VENDOR # 41-1426973  
VAT REG# EU826006554

WEST INFORMATION CHARGES  
MAR 01, 2021 - MAR 31, 2021

AMOUNT DUE IN USD 656.25  
DUE DATE 05/01/2021  
AMOUNT ENCLOSED IN USD \_\_\_\_\_

Thomson Reuters - West  
Payment Center  
P O Box 6292  
Carol Stream, IL 60197-6292

DOUGLAS COUNTY LAW LIBRARY  
AMY DODSON  
1625 LIBRARY LN  
MINDEN NV 89423-4420

0844089833 000000000000000000000000 20210401 ZCPG 000065625 0010 1000575946 1

DOUGLAS COUNTY LAW LIBRARY  
 AMY DODSON  
 1625 LIBRARY LN  
 MINDEN NV 89423-4420

**IMPORTANT NEWS**

\*INDICATES A SYSTEM CREDIT

NEW RESOURCE AVAILABLE: Find information on how to read your invoice and other commonly asked billing questions under the Billing, payment, returns & refunds section online at [legal.thomsonreuters.com/en/support](http://legal.thomsonreuters.com/en/support).

INVOICE # 844089833  
 POSTING # 6140972321

**BILLING SUMMARY**  
 MAR 01, 2021 - MAR 31, 2021

**PAGE**  
 1

DESCRIPTION	UNITS	CHARGE IN USD	TAX IN USD	TOTAL CHARGE IN USD
<b>DETAIL OF CHARGES</b>				
<b><u>WEST PROFLEX (142539)</u></b>				
MONTHLY CHARGES				
DATABASE CHARGES		656.25	0.00	656.25
TOTAL MONTHLY CHARGES		656.25S	0.00S	656.25S
<b>TOTAL WEST PROFLEX (142539) CHARGES</b>		<b>656.25SG</b>	<b>0.00SG</b>	<b>656.25SG</b>
<b>TOTAL DETAIL OF CHARGES</b>		<b>656.25SG</b>	<b>0.00SG</b>	<b>656.25SG</b>
<b>TOTAL WEST INFORMATION CHARGES</b>		<b>656.25G</b>	<b>0.00G</b>	<b>656.25G</b>



**Douglas County**  
**Minden, Nevada 89423**

**Fiscal Year** 20-21  
**Voucher Date** 3/10/2021  
**Department** Dept 1

## VOUCHER

Vendor #	Vendor Name	Remit Address	Special Instructions
2083	Matthew Bender & Co., Inc.	28544 Network Place Chicago, IL 60673-1285	None


  

Invoice #	Customer Acct #	Date	Amount	Acct #	Project #
24364673	6499203001	3/1/2021	\$529.68	101-323-532-055	
			\$105.93	222-391-532-055	

I Certify that the foregoing claim is correct and just; that the articles specified have been received by the proper officials of the County, or the services stated have been performed; that they were necessary for and have been or will be applied to County purposes, and that to the best of my knowledge and belief the prices are reasonable and just.


**TOTAL** **\$635.61**

NV Revised Statutes Annotated Vol 2 2021 Fed

  
**Department Head Signature**

**Other Authorized Signature**

Created By: L. Kroboth

		PAID MAR 26 2021 S. MORENO
<b>Audited By</b>	<b>Warrant</b>	<b>Paid Date</b>



Return Products to:  
**Cenveo Hurlock**  
 Attn LN Returns Dept  
 4810 Williamsburg Rd  
 Hurlock, MD 21643  
 Payment Remittance  
 Address Below

**BILL TO ACCOUNT:** 6499203001

**SHIP TO ACCOUNT:** 6499203001

**INVOICE #** 24364673

 DOUGLAS CNTY DIST COURTS 1 & 2  
 LAW LIBRARY  
 LORI KROBOTH  
 PO BOX 218  
 MINDEN NV 89423

This material was sent to keep your subscriptions current.

 To process your credit card payment, visit [www.lexisnexis.com/printcdsc](http://www.lexisnexis.com/printcdsc) or call 866-644-2455

Customer Support: 800-833-9844 Mon-Fri 8AM-8PM EST Outside US &amp; Canada 1-518-487-3385

**\*Billing and Invoice Notice:** Matthew Bender & Company, Inc. (a RELX Group plc./LexisNexis affiliate), is the billing, payment and invoicing agent for selected products and services offered by the LexisNexis division of RELX Group plc. and affiliated companies.

**INVOICE**
**LexisNexis Matthew Bender**
**CUSTOMER COPY**

 Fed I.D. No. 14-0499170  
 RE Tax ID# 52-1471842  
 GST No. R124610999

Invoice #	Date	PO #	Payment Terms	Ship Method
24364673	03-01-21		30	UPS Ground

# PKGS	# ITEMS	ISBN	UNIT PRICE	LAN VALUE	TOTAL
6	6	0006455572406	97.00		582.00
		NV COURT RULES ANNO 21 ED FED V2			53.61
				<b>S &amp; H TAX TOTAL</b>	<b>635.61</b>

*rev'd 3/10/21*

**BILL TO ACCOUNT:**

6499203001

**SHIP TO ACCOUNT:**

6499203001

 DOUGLAS CNTY DIST COURTS 1 & 2  
 LAW LIBRARY  
 LORI KROBOTH  
 PO BOX 218  
 MINDEN NV 89423

 DOUGLAS CNTY DIST COURTS 1 & 2  
 LAW LIBRARY  
 LORI KROBOTH  
 PO BOX 218  
 MINDEN NV 89423

*105.93*

Some prices reflected in this Order are contingent on you maintaining all of your existing subscriptions and accounts with LN and its affiliates; if any such existing business is cancelled by you, LN may modify such prices to reduce or eliminate any related discounts.

RETURN BOTTOM STUB

 Please return this portion of the invoice with your payment. Visit [www.lexisnexis.com/printcdsc](http://www.lexisnexis.com/printcdsc) or call 866-644-2455 to pay by credit card.

Account #	Invoice #	Date	PO #	Payment Terms	Amount Due	Amount Enclosed
6499203001	24364673	03-01-21		30	635.61	

# PKGS	# ITEMS	ISBN	UNIT PRICE	LAN VALUE	TOTAL
6	6	0006455572406	97.00		582.00
		NV COURT RULES ANNO 21 ED FED V2			53.61
				<b>S &amp; H TAX TOTAL</b>	<b>635.61</b>

**MAKE CHECK PAYABLE TO:**  
 Matthew Bender & Co., Inc.  
 28544 Network Place  
 Chicago, IL 60673-1285

**Bill to Account Name:**  
 DOUGLAS CNTY DIST COURTS 1 & 2

**Credit Card Payments**  
 URL: [www.lexisnexis.com/printcdsc](http://www.lexisnexis.com/printcdsc)  
 Secure Phone: 866-644-2455  
**INVOICE REMITTANCE COPY**

00MB20028544649920300142021030100243646730000000635616



**Douglas County**  
**Minden, Nevada 89423**

Voucher # 804-03712

Fiscal Year **FY 20-21**

Voucher Date 5/6/2021

Department Library

## VOUCHER

Vendor #	Vendor Name	Remit Address		Special Instructions	
3445	Thomson-Reuter - West	Payment Center P O Box 6292 Carol Stream, IL 60197			
Invoice #	Customer Acct #	Date	Amount	Acct #	Project #
844369628	1000575946 <small>DOUGLAS COUNTY LAW LIBRARY</small>	5/4/2021	\$ 322.00	222-391-532-055	

I Certify that the foregoing claim is correct and just; that the articles specified have been received by the proper officials of the County, or the services stated have been performed; that they were necessary for and have been or will be applied to County purposes, and that to the best of my knowledge and belief the prices are reasonable and just.

**TOTAL**

**322.00**

**PURCHASE JUSTIFICATION**

Subscription product - CA Jury Instructions CA Criminal

V1 2021-1 & V2 2021-1

  
Department Head Signature

Other Authorized Signature

Prepared By: 



**Audited By**

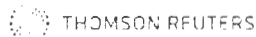
**Warrant**

PAID  
MAY 14 2021  
S.MORENO

**Paid Date**

# Subscription Invoice

Page 1 of 4



Thomson Reuters  
West Publishing Corporation  
610 Opperman Drive  
Eagan MN 55123-1396

DOUGLAS COUNTY LAW  
LIBRARY

Invoice #: 844369628  
Account #: 1000575946  
Invoice date: May 4, 2021

DOUGLAS COUNTY LAW LIBRARY  
AMY DODSON  
1625 LIBRARY LN  
MINDEN, NV 89423-4420

Total Due in USD  
**322.00**

Payment Due  
**June 3, 2021**

Summary	Charge USD	Tax total USD	Total USD
SUBSCRIPTION PRODUCT CHARGES	322.00	0.00	322.00
<b>TOTAL INVOICE AMOUNT</b>	<b>322.00</b>	<b>0.00</b>	<b>322.00</b>

#### Billing note:

NEW RESOURCE AVAILABLE: Find information on how to read your invoice and other commonly asked billing questions under the Billing, payment, returns & refunds section online at [legal.thomsonreuters.com/en/support](http://legal.thomsonreuters.com/en/support)

#### Self-Service online resources

Sign up for E-delivery of invoices at: <http://ebilling.thomsonreuters.com>  
To manage your account sign up at MyAccount: <http://myaccount.tr.com/westlaw>  
For online support contact us at: <http://legal.thomsonreuters.com/en/support>

A

Include this portion with your payment-Folding and stapling may delay your payment

#### DOUGLAS COUNTY LAW LIBRARY

Invoice #: 844369628  
Invoice date: May 4, 2021  
Account #: 1000575946  
Federal Tax ID: 41-1426973  
VAT reg #: EU372021573/GB369490158

#### Pay online:

Log on to <http://myaccount.tr.com/westlaw>  
to make the payment electronically. Set up your  
payment to be withdrawn electronically using  
direct debit or credit card

Invoice due date: June 3, 2021  
Amount due in USD: 322.00

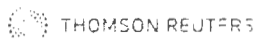
#### Please make checks payable to:

Thomson Reuters - West  
Payment Center  
P.O. Box 6292  
Carol Stream, IL 60197-6292

Amount enclosed \_\_\_\_\_

0844369628 000000000000000000000000 20210504 ZCMI 000032200 0010 1000575946 2





## Self-service online resources

### <http://myaccount.tr.com/westlaw>

- Manage payments online and review account balances
- Sign up for automatic payments
- Update addresses and review order status
- Go Green and sign up for eInvoicing
- View and download invoice details
- Manage online users' access
- Usage reports powered by Quickview+

### <http://www.quickview.com>

- Obtain free usage reporting for cost recovery
- Obtain eDiscovery matter details

### <http://ebilling.thomsonreuters.com>

- Go Green with eInvoicing for time savings and convenience

### <https://mytr.thomsonreuters.com/content/MYTR/autopay.html>

- Easily and quickly enroll in our Autopay program
- Easily make updates after setup



## Thomson Reuters tax information

### Canadian registration numbers

Canada CST/HST: 13641 3480 RT0001  
British Columbia PST: PST-1000-4632  
Quebec QST: 1021623993 T0001  
Saskatchewan PST: 1895663

### Federal Tax ID

41-1426973

### VAT Reg Numbers

EU372021573  
GB369490158



## Return policy

- If you are not completely satisfied with the products you purchase from West (Thomson Reuters), you may return them. In order to receive credit, returns must be received within 45 days of the ship date. If a return is received after 45 days, we regret that we cannot issue a refund or send the merchandise back to you. The ship date can be found online at My Account (<http://myaccount.tr.com/westlaw>).
- Please note that products included within programs such as, but not limited to, Library Maintenance Agreement/Library Management Arrangement, Library Savings Plan, West Complete, Assured Print Pricing, WestPack, and Special Offer agreements cannot be separately cancelled or returned and are nonrefundable. These programs provide our most favorable terms, and titles within these programs are not eligible for refund.
- To ensure accurate processing, simply return merchandise in its original packaging via a trackable shipping method and insure the merchandise for its value. Always enclose a copy of the original delivery or billing document and include a brief explanation of the reason for the return. All expenses associated with returns are the responsibility of the customer. Customers will forfeit any applicable discounts when returning part of a promotional sale. To verify our receipt of your return and any credit applied, access the Returns History section in My Account (<http://myaccount.tr.com/westlaw>).
- The return policy does not apply to online, hosted, software, or Thomson Reuters ProView eBook products. Please refer to your order form.



## Payment options and terms

Include your invoice number to assist with applying your payment or email the remittance to [west.arpaymentcenter@thomsonreuters.com](mailto:west.arpaymentcenter@thomsonreuters.com)

### Pay Online

To make a payment online or sign up for Autopay, please visit <http://myaccount.tr.com/westlaw>

### Electronic payments in US currency should be issued to

West Publishing Corporation  
BMO Harris Bank N.A.,  
111 West Monroe Street, 9th Floor West, Chicago IL 60603  
Bank Routing #: 071000283  
Bank Account #: 4445615  
SWIFT Code: HATRUS44

Electronic payment details for other currencies

<http://legal.tr.com/electronic-funds-transfer>

### Pay via Phone

To make a payment via telephone, please call 1-800-328-4680. Say "Account Services", then provide account number, say "make a payment."

### Check

Check payments should be mailed to the address on the front of invoice in the remittance section. To ensure timely application, return the remittance portion with your check payment.

- Terms of 30; products and shipping FOB shipping point
- Please do not enclose cash or additional correspondence
- Payments marked "paid in full" or with any other restrictive language shall not operate as an accord and satisfaction without the prior written approval of West (Thomson Reuters)

# Subscription Invoice

Page 3 of 4



Thomson Reuters  
West Publishing Corporation  
610 Opperman Drive  
Eagan MN 55123-1396

DOUGLAS COUNTY LAW  
LIBRARY

Invoice #: 844369628  
Account #: 1000575946  
Invoice date: May 4, 2021

## Subscription Product Charges

Product Detail	Reference #	Quantity	Unit Price USD	Charge Price USD	Tax USD	Total USD
1000575946 DOUGLAS COUNTY LAW LIBRARY AMY DODSON 1625 LIBRARY LN MINDEN NV 89423-4420  Ship/Post date: April 28 Delivery # 0439210925						
CA JURY INSTRUCTIONS CA CRIMINAL V1 2021-1	6141239721	1	161.00	161.00	0.00	161.00
CA JURY INSTRUCTIONS CA CRIMINAL V2 2021-1		1	161.00	161.00	0.00	161.00
<b>Subtotal</b>				<b>322.00</b>	<b>0.00</b>	<b>322.00</b>

Subscription Product Charges Total USD  
**322.00**

Continued on next page



Thomson Reuters  
West Publishing Corporation  
610 Opperman Drive  
Eagan MN 55123-1396

DOUGLAS COUNTY LAW  
LIBRARY

## Monthly Account Summary

Account #: 1000575946

### Cleared Charges within April 5, 2021 to May 4, 2021

Document date	Document #	Description	Amount USD	Notes
04/15/2021	000716021	Payment Received	-656.25	PAYMENT RECEIVED - THANK YOU
04/01/2021	0844089833	Online Invoice	656.25	
04/29/2021	000716461	Payment Received	-981.00	PAYMENT RECEIVED - THANK YOU
04/04/2021	0844181463	Subscription Invoice	981.00	

### Open Balance Through May 4, 2021

Document date	Document #	Description	Amount USD	Notes	Due Date
05/01/2021	0844282380	Online Invoice	656.25		05/31/2021
05/04/2021	0844369628	Subscription Invoice	322.00		06/03/2021

Open Balance in USD as of May 4, 2021 **978.25**

The Monthly Account Summary is a comprehensive report of all account activity for the current subscription billing period. Payments made within the last 48 hours may not be included. Go to <http://myaccount.tr.com/westlaw> if more details are needed around these invoices and payments.

If you have questions about your outstanding balance, please contact our Account Receivable area by calling 1-800-522-0552 and select account information.



**Douglas County**  
**Minden, Nevada 89423**

**Fiscal Year** 20-21  
**Voucher Date** 6/30/2021  
**Department** Law Library

## VOUCHER

Vendor #	Vendor Name	Remit Address		Special Instructions	
3445	Thomson Reuters West	Payment Center PO Box 6292 Carol Stream, IL 60197-6292		None	
Invoice #	Customer Acct #	Date	Amount	Acct #	Project #
844445483	1000575946	6/1/2021	\$656.25	222-391-532-055	
844282380	1000575946, DOUGLAS COUNTY LAW LIBRARY	5/1/2021	\$656.25	222-391-532-055	

I Certify that the foregoing claim is correct and just; that the articles specified have been received by the proper officials of the County, or the services stated have been performed; that they were necessary for and have been or will be applied to County purposes, and that to the best of my knowledge and belief the prices are reasonable and just.

**TOTAL**

**\$1,312.50**

legal database/law library patron access monthly

  
**Department Head Signature**

**Other Authorized Signature**

Created By: L. Kroboth

BB		PAID 7/2/2021
<b>Audited By</b>	<b>Warrant</b>	<b>Paid Date</b>



DOUGLAS COUNTY LAW LIBRARY  
 AMY DODSON  
 1625 LIBRARY LN  
 MINDEX NV 89423-4420

**IMPORTANT NEWS**

\* INDICATES A SYSTEM CREDIT

NEW RESOURCE AVAILABLE: Find information on how to read your invoice and other commonly asked billing questions under the Billing, payment returns & refunds section online at [legal.thomsonreuters.com/en/support](http://legal.thomsonreuters.com/en/support)

INVOICE # 844282380 POSTING # 6141536857		BILLING SUMMARY APR 01, 2021 - APR 30, 2021		PAGE 1
DESCRIPTION	UNITS	CHARGE IN USD	TAX IN USD	TOTAL CHARGE IN USD
<b>DETAIL OF CHARGES</b>				
<b><u>WEST PROLEX (142539)</u></b>				
MONTHLY CHARGES				
DATABASE CHARGES		656.25	0.00	656.25
TOTAL MONTHLY CHARGES		656.25S	0.00S	656.25S
<b>TOTAL WEST PROLEX (142539) CHARGES</b>		<b>656.25SG</b>	<b>0.00SG</b>	<b>656.25SG</b>
<b>TOTAL DETAIL OF CHARGES</b>		<b>656.25SG</b>	<b>0.00SG</b>	<b>656.25SG</b>
<b>TOTAL WEST INFORMATION CHARGES</b>		<b>656.25G</b>	<b>0.00G</b>	<b>656.25G</b>

DOUGLAS COUNTY LAW LIBRARY  
AMY DODSON  
1625 LIBRARY LN  
MINDEN NV 89423-4420

Go Green with e-billing for time savings and convenience: [ebilling.thomsonreuters.com](http://ebilling.thomsonreuters.com)

To pay electronically: [myaccount.thomsonreuters.com](http://myaccount.thomsonreuters.com)

## ONLINE RESOURCES

### [myaccount.thomsonreuters.com/Westlaw](http://myaccount.thomsonreuters.com/Westlaw)

- ♦ Make payments online and review account balances
- ♦ Update addresses and review order status
- ♦ Manage online users' access

### [quickview.com](http://quickview.com)

- ♦ Obtain free usage reporting for cost recovery

### [legal.thomsonreuters.com](http://legal.thomsonreuters.com)

- ♦ Software, products, and services information
- ♦ Account and contact information
- ♦ User guides and filing instructions

### [thomsonreuters.com](http://thomsonreuters.com)

- ♦ Learn more about our company

## REMITTANCE AND TERMS

- ♦ Terms: Net 30, and products are shipped FOB Shipping Point.
- ♦ Do not send cash. Make checks payable to:  
Thomson Reuters - West Publishing Corp
- ♦ Payments marked "paid in full", or with any other restrictive language, shall not operate as an accord and satisfaction without prior written approval of West (Thomson Reuters)
- ♦ U.S. customers may mail payments (no returns) to:  
Thomson Reuters - West Payment Center  
P.O. Box 6292  
Carol Stream IL 60197-6292

## TAX INFORMATION

♦

♦

♦

## CONTACT INFORMATION

- |                                   | Telephone    |
|-----------------------------------|--------------|
| ♦ Customer Service                | 800-328-4880 |
| ♦ Federal Government Accounts     | 800-328-2781 |
| ♦ State/Local Government Accounts | 800-325-5325 |
| ♦ FindLaw®                        | 800-328-4880 |

Time savings tip:  
[legal.thomsonreuters.com/en/support](http://legal.thomsonreuters.com/en/support)  
provides answers to commonly asked questions and web forms to submit account related requests

## THOMSON REUTERS - WEST PUBLISHING CORPORATION PRINT RETURN POLICY

- ♦ If you are not completely satisfied with the products you purchase from West (Thomson Reuters), you may return them. In order to receive credit, returns must be received within 45 days of the ship date. If a return is received after 45 days, we regret that we cannot issue a refund or send the merchandise back to you. Your ship date can be found on your invoice or online at [myaccount.thomsonreuters.com](http://myaccount.thomsonreuters.com)
- ♦ Please note that products included in WestPack, Library Management Arrangement (LMA), West Complete, Library Savings Plan and Assured Print Pricing programs are non-refundable. These programs provide our most favorable terms and titles within are not eligible to be refunded.
- ♦ To ensure accurate processing, simply return merchandise in original packaging insuring contents for its value. Please refer to the shipping instructions included in your package and always enclose a copy of the original delivery or billing document, including a brief explanation of the reason for the return. All expenses associated with returns are the responsibility of the customer. Customers will forfeit any applicable discounts when returning part of a promotional sale.
- ♦ The return policy does not apply to online services and other non-print items. Please refer to your Subscriber Agreement.

PLEASE PROVIDE EXPLANATION IF PAYMENT DOES NOT EQUAL AMOUNT DUE

### Special Payment Instructions:

Invoice Number	Posting Number	Amount of Payment
_____	_____	_____
_____	_____	_____
_____	_____	_____

Explanation /Directions: \_\_\_\_\_

Contact: \_\_\_\_\_

Phone: \_\_\_\_\_

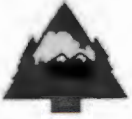
Email: \_\_\_\_\_

Go Green with e-billing for time savings and convenience: [ebilling.thomsonreuters.com](http://ebilling.thomsonreuters.com)

To pay electronically: [myaccount.thomsonreuters.com](http://myaccount.thomsonreuters.com)

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**Douglas County**  
**Minden, Nevada 89423**

Fiscal Year 20-21  
Voucher Date 6/17/2021  
Department Law Library

**VOUCHER**

W9 ON FILE

Vendor #	Vendor Name	Remit Address		Special Instructions	
8540	GovConnection	DBA Connection PO Box 536477 Pittsburgh, PA 15253-5906		None	
Invoice #	Customer Acct #	Date	Amount	Acct #	Project #
71421695	8046323	6/3/2021	\$305.27	222-391-532.055	
71425248	8046323	6/4/2021	\$1,390.79	222-391-532.055	

I Certify that the foregoing claim is correct and just; that the articles specified have been received by the proper officials of the County, or the services stated have been performed; that they were necessary for and have been or will be applied to County purposes, and that to the best of my knowledge and belief the prices are reasonable and just.

**TOTAL** **\$1,696.06**

\$305.27 Back UPS Pro and MS Office


downloadable software for Law Library

\$1,390.79 computer for Law Library

  
Department Head Signature

Other Authorized Signature

Created By: L. Kroboth

		PAID JUL 02 2021 S.MORENO
Audited By	Warrant	Paid Date



PUBLIC SECTOR SOLUTIONS

GovConnection, Inc.  
7503 Standish Place  
Rockville MD 20855

REMIT TO ADDRESS  
GOVCONNECTION, INC.  
DBA CONNECTION  
PO BOX 536477  
PITTSBURGH PA 15253-5906

PLEASE ENCLOSE ATTACHED REMITTANCE  
RECEIPT WITH YOUR PAYMENT

Federal ID No.	Invoice No.	Invoice Date
52-1837891	71425248	06/04/2021

GovConnection, Inc. retains a purchase money security interest in  
Equipment until payment is made in full.

Sold To:

DOUGLAS COUNTY PUBLIC LIBRARY  
ATTN: KATHY MUNSON  
1625 LIBRARY LANE  
MINDEN NV 89423

Shipped To:

Douglas County Public Library  
Laurence Wilson  
1625 Library Lane  
MINDEN NV 89423

CORP. SALES (800)800-0019

CREDIT DEPT (800)294-0268

CUSTOMER SERV (800)800-0019

Date of Order	Order No.	Customer Purchase Order No.	Account No.	Terms	Date Shipped	Shipped Via
06/02/2021	60783271	LEW-Law Lib Comp -6-2-21	8046323	Net 30	06/04/2021	UPS - GROUND COMMERCIAL
Quantity		Item No.	Description	Unit Price	Extension	
Ordered	Back Ordered					
1		38382091 SER. #	M90A,W10P,I5,8GB,256GB,3YR 1S11CD0046USMJ0EV9Q9 MFG# 11CD0046US	1,390.7900	1,390.79	

\*\*\*\*\* PLEASE NOTE EFT INSTRUCTIONS \*\*\*\*\*

For electronic funds transfer, please remit to Citizens Bank.  
ACH Payments: ABA # 2110-70175, Account # 1310873272  
WIRE Payments: ABA #0115-00120, Account # 1310873272  
Please include invoice number(s) in the transmitted information

PLEASE SEND remit information to REMIT@CONNECTION.COM

"We provide more timely and accurate information to the business community by sharing our accounts receivable information with credit bureaus"

Merchandise	Sales Tax	Shipping/Packaging
1,390.79		

Backordered items will be shipped and  
invoiced to you as soon as they are available

Page # 1

Invoice Total
1,390.79

ARNAULT, CAMERON L

Ordered By Larry Wilson

Order No. 60783271	Company 00005	Account No. 8046323	Invoice No. 71425248	Invoice Total 1,390.79
GOVCONNECTION, INC DBA CONNECTION PO BOX 536477 PITTSBURGH PA 15253-5906		PLEASE ENCLOSE THIS REMITTANCE RECEIPT WITH YOUR PAYMENT		
00005 8046323 714252480000139079				

**Connection**  
GOVCONNECTION, INC.  
7503 STANDISH PLACE  
ROCKVILLE MD 20855

REMIT TO ADDRESS  
GOVCONNECTION, INC  
DBA CONNECTION  
PO BOX 536477  
PITTSBURGH PA 15253-5906

PLEASE ENCLOSE ATTACHED REMITTANCE  
RECEIPT WITH YOUR PAYMENT

Federal ID No.	Invoice No.	Invoice Date
52-1837891	71421695	06/03/2021

Company retains a purchase money security interest in  
Equipment until payment is made in full.

102 #10 J294789-691 1055

DOUGLAS COUNTY PUBLIC LIBRARY  
ATTN: KATHY MUNSON  
1625 LIBRARY LN  
MINDEN NV 89423-4420

Shipped To:

Douglas County Public Library  
Laurence Wilson  
1625 Library Lane  
MINDEN NV 89423



CORP. SALES (800)800-0019

CREDIT DEPT (800)294-0268

CUSTOMER SERV (800)800-0019

Date of Order	Order No.	Customer Purchase Order No.	Account No.	Terms	Date Shipped	Shipped Via
06/02/2021	60783271	LEW-Law Lib Comp -6-2-21	8046323	Net 30	06/03/2021	UPS - GROUND COMMERCIAL
Quantity			Item No.	Description	Unit Price	Extension
Ordered	Back Ordered	Shipped				
1		1	34946603	BACK UPS PRO BR 1000VA SINEWAV MFG# BR1000MS	151.9500	151.95
1		1	36224495	MS Office Hm Stud Mac 19 ESD MFG# 79G-05011	153.3200	153.32

\*\*\*\*\* PLEASE NOTE EFT INSTRUCTIONS \*\*\*\*\*

For electronic funds transfer, please remit to Citizens Bank:  
ACH Payments: ABA # 2110-70175, Account # 1310873272  
WIRE Payments: ABA # 0115-00120, Account # 1310873272  
Please include invoice number(s) in the transmitted information.

PLEASE SEND remit information to REMIT@CONNECTION.COM

"We provide more timely and accurate information to the business community by sharing our accounts receivable information with credit bureaus"

Merchandise	Sales Tax	Shipping/Packaging
305.27		

Backordered items will be shipped and  
invoiced to you as soon as they are available

Page # 1

Invoice Total
305.27

ARNAULT, CAMERON L

Ordered By

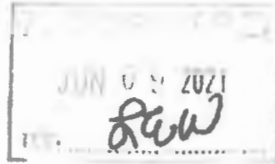
Larry Wilson

Order No. 60783271	Company 00005	Account No. 8046323	Invoice No. 71421695	Invoice Total 305.27
GOVCONNECTION, INC. DBA CONNECTION PO BOX 536477 PITTSBURGH PA 15253-5906		PLEASE ENCLOSE THIS REMITTANCE RECEIPT WITH YOUR PAYMENT		
00005 8046323 714216950000030527				

10F3

**Larry Wilson**

**From:** Leslie Cartee <leslie.cartee@connection.com>  
**Sent:** Wednesday, June 02, 2021 3:23 PM  
**To:** Larry Wilson  
**Subject:** Thank You for Purchasing from Connection Public Sector Solutions (#60783271) - PO# LEW-Law Lib Comp -6-2-21



**Organization:** Douglas County, NV  
**Group:** Library  
**Purchase Order #:** : LEW-Law Lib Comp -6-2-21

Dear Larry,

Thank you for purchasing from Connection!

Your order has been received. The order number is: 60783271. Please keep track of this number and refer to it in all correspondence.

To change or cancel your order, contact:

- Your Account Manager Leslie Cartee via email or at 800-800-0019 34400 (during our regular business hours) and follow prompts accordingly.
- Connection Customer Care via email at customerservice@connection.com or at 1-800-800-0019 (Monday – Friday, 8:30 am – 5:30 pm ET).

You will receive a shipment confirmation email, complete with tracking information, when item(s) from your order have shipped. While most orders ship immediately, some require additional processing. If you have questions on the status of your order, please contact your Account Manager or Customer Care.

Once your order ships, you can track it via the link in your confirmation email or by clicking the Order Tracking link on our Website. Proof of Purchase can also be obtained here after your products have shipped.

Have a technical support question? You can reach us at 1-800-998-0009, Monday – Friday, 9:00 am to 5:30 pm ET.

Here are the details of your order:

Billing Information	Shipping Information
Billing Address	Shipping Address
DOUGLAS COUNTY PUBLIC LIBRARY ATTN: KATHY MUNSON 1625 LIBRARY LANE MINDEN, NV 89423	Laurence Wilson Douglas County Public Library 1625 Library Lane MINDEN, NV 89423

2 OF 3

**Billing Method:****Cart Name:**  
1659805561**Purchase Order #:**

LEW-Law Lib Comp -6-2-21

Product Description	Availability	Qty	Unit Price	Total
<input checked="" type="checkbox"/> <b>Back UPS Pro BR 1000VA, SineWave, (10) Outlets (2) USB Charging Ports, AVR, Instant Rebate Save \$87</b> Mfr: APC Item#: 34946603 Mfg. Part #: BR1000MS	Ships in 48 Hours	1	\$151.95	\$151.95
<input checked="" type="checkbox"/> <b>Lenovo ThinkCentre M90a AIO vPro Core i5-10500 3.1GHz 8GB 256GB OPAL Radeon625 DVD RW BT WC 23.8" FHD W10P</b> Mfr: Lenovo Item#: 38382091 Mfg. Part #: 11CD0046US	Ships in 48 Hours	1	\$1,390.79	\$1,390.79
<input checked="" type="checkbox"/> <b>Microsoft Office Home and Student 2019 ESD</b> Mfr: Microsoft Item#: 36224495 Mfg. Part #: 79G-05011	Virtual delivery	1	\$153.32	\$153.32
<b>RECEIVED ELECTRONICALLY (DOWNLOADED)</b>				
<b>Subtotal:</b>				\$1,696.06
<b>Shipping &amp; Handling: Best Way - Ground</b>				\$0.00
<b>Tax:</b>				\$0.00
<b>Total:</b>				\$1,696.06

Thank you again for placing your order with us!

Sincerely,

Connection

\* Orders cannot be changed or canceled once they ship. To view our return policy, access the [Customer Care link on our Website](#).

For orders shipping out of the U.S.:

These commodities, technology or software were exported from the United States in accordance with the Export Administration Regulations. Diversion contrary to U.S. law is prohibited.

**Note: This is an automated message. Please do not reply.**

This e-mail and any files transmitted with it are confidential and are intended solely for the use of the individual or entity to whom they are addressed. If you are not the intended recipient or the person responsible for delivering the e-mail for the intended recipient, be advised that you have received this e-mail in error and that any use, dissemination, forwarding, printing, or copying of this e-mail is strictly prohibited. If you believe you have received this e-mail in error, please immediately notify the sender and permanently delete the message and any attachment(s) from your system. Thank you.

DOUGL. COUNTY PUBLIC LIBRARY  
1625 LIBRARY LN  
MINDEN NV 89423

UPS

P: WHITEC S: 3LVD I: 146  
3012-6390  
179306X4030586 5321  
JUN 8 09 40 AM '21



1017181539-00

## PACKING LIST- MASTER

06/04/21

SHIP TO: DOUGLAS COUNTY PUBLIC LIBRARY 3000  
LAURENCE WILSON  
1625 LIBRARY LANE  
MINDEN NV 89423

Thank You

SHIP FROM: PC CONNECTION INC  
730 MILFORD ROAD  
MAIL STOP: F-333 RTE 101 A  
MERRIMACK NH 03054

QTY	BO	ITEM #	UPC	DESCRIPTION
1	0	11CD0046US	0195042183153	TS M90a 1510500V 8G N W10P
S/N IS11CD0046USMJ0LV9Q9				

30F3

www.pcconnection.com - Questions? Call 1-800-800-0011  
For Customer Service or Returns, please call the toll-free number  
referenced above, or contact your dedicated Account Manager  
To see our return policy, go to:  
<http://www.pcconnection.com/B2C/Content/Support/Returns/Default.htm>

For orders shipping out of the U.S.:  
These commodities, technology or software were exported from the United States  
in accordance with the Export Administration Regulations.  
Diversion contrary to U.S. law is prohibited.  
Customer agrees that if any product purchased from PCC is intended for exportation from the United  
States, PCC will be notified and provided with all intended transportation, transportation service provider,  
routing and end user information at or before the time of purchase so that compliance with U.S. export  
control requirements may be satisfied.

## CARTON SUMMARY

CARTON #	TRACK #
1	1Z51V2520315080522

COMPUTER  
LAW  
LIBRARY

DOUGLAS COUNTY PUBLIC LIBRARY  
1625 LIBRARY LN  
MINDEN NV 89423

P: WHITEC S: 3LVD I: 146  
3012-6000  
1751V252031508 0522

11/05/21 11:05 AM 11/05/21 11:05 AM 11/05/21 11:05 AM

Shipped	Dept	Cust PO#	PCC Order No	StsPrsn	Dept	Appr		
FghColl	DS	LEW-LAW LIB	00783271	HBI	CPD			

Rel from BackOrder #1017139452

PgPcs 1 SA Hbg Auth  
- 11.16

VPM: Dorado

Hl Cartons 0

Complete receipt acknowledged. All Shortages must be reported within 1 business day.



**Douglas County**  
**Minden, Nevada 89423**

Fiscal Year 20-21  
Voucher Date 7/1/2021  
Department Law Library

## VOUCHER

Vendor #	Vendor Name	Remit Address	Special Instructions		
3445	Thomson Reuters West	Payment Center PO Box 6292 Carol Stream, IL 60197-6292	None		
Invoice #	Customer Acct #	Date	Amount	Acct #	Project #
844611394	1000575946 DOUGLAS COUNTY LAW LIBRARY	7/1/2021 G/L JUNE	\$656.25	222-391-532-055	

I Certify that the foregoing claim is correct and just; that the articles specified have been received by the proper officials of the County, or the services stated have been performed; that they were necessary for and have been or will be applied to County purposes, and that to the best of my knowledge and belief the prices are reasonable and just.

**TOTAL \$656.25**

legal database/law library patron access monthly

  
Department Head Signature

Other Authorized Signature

Created By: L. Kroboth

BB		PAID 7/23/2021
Audited By	Warrant	Paid Date

# Invoice

Page 1 of 4

## DOUGLAS COUNTY LAW LIBRARY

Thomson Reuters  
West Publishing Corporation  
610 Opperman Drive  
Eagan MN 55123-1396

Invoice #: 844611394  
Account #: 1000575946  
Invoice date: July 1, 2021  
Purchase order #:

DOUGLAS COUNTY LAW LIBRARY  
AMY DODSON  
1625 LIBRARY LN  
MINDEN, NV 89423-4420

Total Due in USD

**656.25**

Payment Due by  
**July 31, 2021**

Summary	Charge USD	Tax USD	Total USD
ONLINE/SOFTWARE SUBSCRIPTION CHARGES	656.25	0.00	656.25
<b>TOTAL INVOICE AMOUNT</b>	<b>656.25</b>	<b>0.00</b>	<b>656.25</b>

### Billing Note

West Publishing Corporation: ABA routing #071000288 Account #4445615 DUNS 14-850-8286

#### Self-Service online resources

Sign up for E-delivery of invoices at <http://ebilling.thomsonreuters.com>

To manage your account sign up at MyAccount: <http://myaccount.tr.com/westlaw> For online support contact us at <http://legal.thomsonreuters.com/en/support>

1000575946 A

**Include this portion with your payment - Folding and stapling may delay your payment.**

### DOUGLAS COUNTY LAW LIBRARY

Invoice #: 844611394  
Account #: 1000575946  
Invoice date: July 1, 2021  
Federal Tax ID: 41-1426973  
VAT reg #: EU372021573/GB369490158

Invoice due date: July 31, 2021  
Amount due in USD: 656.25

Amount enclosed: \_\_\_\_\_

### Pay online:

Log on to <http://myaccount.tr.com/westlaw>  
to make the payment electronically. Set up your  
payment to be withdrawn electronically using direct debit or  
credit card

### Please make checks payable to:

Thomson Reuters - West  
Payment Center  
P.O. Box 6292  
Carol Stream, IL 60197-6292

0844611394 000000000000000000000000 20210701 ZCPG 000065625 0010 1000575946 3



# Information and payment details



## Self-service online resources

<http://myaccount.tr.com/westlaw>

- Manage payments online and review account balances
- Update addresses and review order status
- View and download invoice details
- Manage online users' access

<http://www.quickview.com>

- Obtain free usage reporting for cost recovery
- Obtain eDiscovery matter details

<http://ebilling.thomsonreuters.com>

- Go Green with eInvoicing for time savings and convenience

<https://mytr.thomsonreuters.com/content/MYTR/autopay.html>

- Easily and quickly enroll in our Autopay program
- Easily make updates after setup



## Contact us online

<https://legal.thomsonreuters.com/en/support>

- Provides answers to commonly asked questions and web forms for submitting account-related requests



## Thomson Reuters tax information

### Canadian registration numbers

Canada GST/HST: 13641 8480 RT0001

British Columbia PST: PST-1000-4632

Quebec QST: 1021623993 TQ001

Saskatchewan PST: 1895663

### VAT Reg Numbers

EU372021573

GB369490158

### Federal Tax ID

41-1426973



## Return policy

- If you are not completely satisfied with the products you purchase from West (Thomson Reuters), you may return them. In order to receive credit, returns must be received within 45 days of the ship date. If a return is received after 45 days, we regret that we cannot issue a refund or send the merchandise back to you. The ship date can be found online at My Account (<http://myaccount.tr.com/westlaw>).
- Please note that products included within programs such as, but not limited to, Library Maintenance Agreement/Library Management Arrangement, Library Savings Plan, West Complete, Assured Print Pricing, WestPack, and Special Offer agreements cannot be separately cancelled or returned and are nonrefundable. These programs provide our most favorable terms, and titles within these programs are not eligible for refund.
- To ensure accurate processing, simply return merchandise in its original packaging via a trackable shipping method and insure the merchandise for its value. Always enclose a copy of the original delivery or billing document and include a brief explanation of the reason for the return. All expenses associated with returns are the responsibility of the customer. Customers will forfeit any applicable discounts when returning part of a promotional sale. To verify our receipt of your return and any credit applied, access the Returns History section in My Account (<http://myaccount.tr.com/westlaw>).
- The return policy does not apply to online, hosted, software, or Thomson Reuters ProView® eBook products. Please refer to your order form.



## Payment options and terms

Include your invoice number to assist with applying your payment or email the remittance to [west.arpaymentcenter@thomsonreuters.com](mailto:west.arpaymentcenter@thomsonreuters.com)

### Pay online

To make a payment online or sign up for Autopay, please visit

<http://myaccount.tr.com/westlaw>

### Electronic payments in US currency should be issued to

West Publishing Corporation

BMO Harris Bank N.A.,

111 West Monroe Street, 9th Floor West, Chicago IL 60603

Bank Routing #: 071000288

Bank Account #: 4445615

SWIFT Code: HATRUS44

Electronic payment details for other currencies

<http://legal.tr.com/electronic-fund-s-transfer>

### Pay via phone

To make a payment via telephone, please call 1-800-328-4880

Say "Account Services," then provide account number, say "make a payment."

### Check

Check payments should be mailed to the address on the front of invoice in the remittance section. To ensure timely application, return the remittance portion with your check payment.

- Terms: Net 30; products are shipped FOB shipping point
- Please do not enclose cash or additional correspondence
- Payments marked "paid in full," or with any other restrictive language, shall not operate as an accord and satisfaction without the prior written approval of West (Thomson Reuters).

# Invoice

Page 3 of 4

 THOMSON REUTERS

Thomson Reuters  
West Publishing Corporation  
610 Opperman Drive  
Eagan MN 55123-1398

DOUGLAS COUNTY LAW LIBRARY

Invoice #: 844611394  
Account #: 1000575946  
Invoice date: July 1, 2021  
Purchase order #:

## Account location detail

Product Detail	Units	Charge USD	Tax USD	Total USD
<b>Reference # 6142637832</b>				
DOUGLAS COUNTY LAW LIBRARY				
AMY DODSON				
1625 LIBRARY LN				
MINDEN NV 89423-4420				
<b>Online/Software Subscription Charges</b>				
June 1, 2021 - June 30, 2021				
WEST PROFLEX (Unique Identifier 0000142539)				
DATABASE CHARGES				
		656.25	0.00	656.25
<b>Online/Software Subscription Charges Total USD</b>				<b>656.25</b>
<b>Location Total USD</b>				<b>656.25</b>
				<b>Total USD</b>
				<b>656.25</b>

\* Indicates system credit

1000575946 A

## DOUGLAS COUNTY LAW LIBRARY

THOMSON REUTERS

Thomson Reuters  
West Publishing Corporation  
610 Opperman Drive  
Eagan MN 55123-1396

## Monthly account summary

Account #: 1000575946

**Open charges as of July 1, 2021**

Document date	Document #	Description	Amount USD	Notes	Due Date
05/01/2021	0844282380	Invoice	656.25		05/31/2021
06/01/2021	0844445483	Invoice	656.25		07/01/2021
07/01/2021	0844611394	Invoice	656.25		07/31/2021

Open charges in USD as of July 1, 2021

**1,968.75**

The Monthly account summary is a comprehensive report of all account activity for the current subscription billing period. Payments made within the last 48 hours may not be included. Go to <http://myaccount.tr.com/westlaw> if more details are needed around these invoices or payments.

If you have questions about your outstanding balance, please contact our Accounts Receivable department by calling 1-800-522-0552 and select account information.



**Douglas County**  
Minden, Nevada 89423

Voucher # 804-03792

Fiscal Year **FY 21-22** 20-21

Voucher Date 7/23/2021

Department Library

## VOUCHER

Vendor #	Vendor Name	Remit Address		Special Instructions	
13807	Amazon.com	SYNCB/AMAZON PO Box 530958 Atlanta, GA 30353-0958			
Invoice #	Customer Acct #	Date	Amount	Acct #	Project #
7-20 Library 07-21 LIBRARY	6045787810398517 DOUGLAS COUNTY LIBRARY	7/10/2021	\$ 295.13	222-391-532-055	
			\$ 42.89	224-804-520-097	
			\$ 115.90	224-804-532-054	
			\$ 51.99	224-804-533-800	
			\$ 30.98	235-800-532-061	

I Certify that the foregoing claim is correct and just; that the articles specified have been received by the proper officials of the County, or the services stated have been performed; that they were necessary for and have been or will be applied to County purposes, and that to the best of my knowledge and belief the prices are reasonable and just.

**TOTAL**

**536.89**

**PURCHASE JUSTIFICATION**

\$295.13 printer for Law Library; \$42.89 for window film

\$115.90 for books; \$51.99 computer mouse; \$30.98

dice for library program

Department Head Signature

*[Signature]*

Other Authorized Signature

Prepared By:

*[Signature]*

<i>[Signature]</i>		PAID JUL 30 2021 S.MORENO
Audited By	Warrant	Paid Date



Account: 60457 8781 039851 7 Statement Date: 07/10/21 Page: 1 of 3

Account: 60457 8781 039851 7

Create a free Amazon Business account to access:

- Business-Only Pricing
- FREE Two-Day Shipping on eligible orders
- Multi-User Accounts and Business Analytics

Register at [www.amazonbusiness.com/loc](http://www.amazonbusiness.com/loc)

DOUGLAS COUNTY PUBLIC LIB  
ATTN: ACCOUNTS PAYABLE  
1625 LIBRARY LN  
MINDEN, NV 89423-4420



DOUGLAS COUNTY PUBLIC LIB 16325  
ATTN: ACCOUNTS PAYABLE P297  
1625 LIBRARY LN  
MINDEN, NV 89423-4420

PLEASE INDICATE ADDRESS CHANGES

**PAYMENT ADDRESS**  
SYNCB/AMAZON  
P.O. BOX 530958  
ATLANTA, GA 30353-0958

Customer Service Online at [amazon.com/creditline](http://amazon.com/creditline)  
This account is already registered  
See your Online Admin to get a User ID & Password

**DUE DATE: 08/05/21****Payments Received**

06/28/21 0718339 (162.63) PAYMENT RECEIVED - THANK YOU

**Current Invoices (Details for Current Month's Invoices Enclosed)**

Date	Invoice	Original Amount	Due Date	Reference	Invoice	Date & Amount Due
08/13/21	839984534667	115.90	08/05/21	KF LUKOFF	839984534667	LM 08/13 115.90
08/17/21	455685639338	42.89	08/05/21	WINDOW FILM	455685639338	BW 08/17 42.89
08/17/21	693338877796	30.98	08/05/21	DICE	693338877796	GF 08/17 30.98
08/22/21	446455558735	295.13	08/05/21	LEW-LAW LIB PR	446455558735	Low 08/22 295.13
08/23/21	444887677793	51.99	08/05/21	LEW-AMY MOUSE-	444887677793	DS 08/23 51.99

Current Invoices: \$ 536.89  
Previously Billed  
Invoices: \$ 0.00  
Unapplied Payments & Credits: \$ 0.00



Send payments to:  
P.O. Box 530958  
Atlanta GA 30353-0958



For billing/general inquiries:  
PO Box 988055  
Orlando FL 32896



For Customer Service:  
Call 1-866-634-8381

Account: 60457 8781 039851 7

**PLEASE PAY THIS AMOUNT**  
**\$ 536.89**  
**DUE BY 08/05/21**

**PLEASE RETURN THIS STUB WITH YOUR PAYMENT**

AMOUNT ENCLOSED \$ \_\_\_\_\_

Retain left hand portion for your records, send right hand portion noting items paid by a ☒ with your payment. If not sending stub, note account number, invoice number and amounts being paid on your check.

Purchases, returns and payments made just prior to the statement date may not appear until the next month's statement. Any payments received after 5:00 pm ET on any business day or on any day other than a business day, at the address indicated above, will be credited on the next business day. If payment is made at a location other than such address, credit may be delayed.

-Continue-

## Current Invoice Details

AMAZON  
PO BOX 530958  
ATLANTA, GA 30353-0958

Lib Mat-  
532-054

DOUGLAS COUNTY PUBLIC LIB

Account: 8781 039851 7  
Location: 0001

Date of Sale: 06/13/21  
Invoice: 639961534667  
P.O. KFLUKOFF

S.K.U.	DESCRIPTION	QUANTITY	UNIT	PRICE	EXT. PRICE
1620148374	When Aidan Became a Brother	1.000	EA	15.9900	15.99
1478867892	Max and the Talent Show (Max a	1.000	EA	17.9500	17.95
1554989124	A Storytelling of Ravens	1.000	EA	14.5900	14.59
1478868627	Call Me Max (Max and Friends B	1.000	EA	17.9500	17.95
1773061321	Explosion at the Poem Factory	1.000	EA	18.9500	18.95
059311115X	Too Bright to See	1.000	EA	13.4290	13.42
1478868635	Max on the Farm (Max and Frian	1.000	EA	17.0500	17.05
Subtotal: 115.90		Tax: 0.00		Balance Due: 115.90	

AMAZON  
PO BOX 530958  
ATLANTA, GA 30353-0958

Man-Bldr Brnd  
520-097

DOUGLAS COUNTY PUBLIC LIB

Account: 8781 039851 7  
Location: 0003

Date of Sale: 06/17/21  
Invoice: 455685659338  
P.O. WINDOW FILM

S.K.U.	DESCRIPTION	QUANTITY	UNIT	PRICE	EXT. PRICE
B08XVVDJW	rabbitgoo Window Privacy Film	1.000	EA	42.8900	42.89
Subtotal: 42.89		Tax: 0.00		Balance Due: 42.89	

AMAZON  
PO BOX 530958  
ATLANTA, GA 30353-0958

FOL  
BF  
235-800-  
532-061

DOUGLAS COUNTY PUBLIC LIB

Account: 8781 039851 7  
Location: 0003

Date of Sale: 06/17/21  
Invoice: 693336877796  
P.O. DICE

S.K.U.	DESCRIPTION	QUANTITY	UNIT	PRICE	EXT. PRICE
B08VD4Q7XW	DND Dice Set 25 x 7 (175 Piece	1.000	EA	24.9900	24.99
MISC	SHIPPING AND TAX	1.000	EA	5.9900	5.99
Subtotal: 30.98		Tax: 0.00		Balance Due: 30.98	

-Continue-

AMAZON  
PO BOX 530958  
ATLANTA, GA 30353-0958

*Lowlibrary*  
*222.391*  
*532-055*

DOUGLAS COUNTY PUBLIC LIB  
Account : 8781 039851 7  
Location: 0003

Date of Sale: 06/22/21  
Invoice: 446455558735  
P.O.: LEW-LAW LIB PRINTER-

S.K.U.	DESCRIPTION	QUANTITY	UNIT	PRICE	EXT. PRICE
B08FHZVQKF	INKNI Compatible Toner Cartrid	1.000	EA	45.1400	45.14
B0763X6TCW	Brother MFCJ2750DW Monochrome	1.000	EA	249.9900	249.99
Subtotal: 295.13		Tax: 0.00		Balance Due: 295.13	

AMAZON  
PO BOX 530958  
ATLANTA, GA 30353-0958

*Off Supplies*  
*533.400*

DOUGLAS COUNTY PUBLIC LIB  
Account : 8781 039851 7  
Location: 0001

Date of Sale: 06/23/21  
Invoice: 444637677793  
P.O.: LEW-AMY MOUSE-6-22-2

S.K.U.	DESCRIPTION	QUANTITY	UNIT	PRICE	EXT. PRICE
B07Y41FHQR	New Microsoft ARC Mouse - Soft	1.000	EA	51.9900	51.99
Subtotal: 51.99		Tax: 0.00		Balance Due: 51.99	

Reference number: LEW-Law Lib Printer-6-22-21

Shipping & Handling: \$21.97

Promotion applied: -\$21.97

Total before tax: \$295.13

Estimated Tax: \$0.00

Grand Total: \$295.13

Credit Card transactions

Amazon.com Corporate Pay-in-Full Credit Line ending in 8517: June 25, 2021: \$295.13

To view the status of your order, return to [Order Summary](#).

[Conditions of Use](#) | [Privacy Notice](#) © 1996-2020, Amazon.com, Inc.

amazon.com



SMBdm/vh8N

828 SUPPLY  
1800 WORLDWIDE BLVD  
HEBRON KY 41048

45 IRR

1 of 1

Order #: LEW-Law Lib Printer-6-22-21  
r of June 23, 2021 (Order ID 114-4526824-2932248)

LARRY WILSON  
1625 LIBRARY LN

SHIP TO:

1	Item Price	Total
Hi Capacity Toner Cartridge Replacement for Brother 70 TN-770 TN730 TN760 Super High Yield Black Toner tridge... tronics 12M40XJQ9 *N770-2P 840131245167 (Sold by Talent Image)	\$45.14	\$45.14

MINDEN NV 89423-4428

NV 895 9-05

to complete your order.

Subtotal  
Shipping & Handling  
Promotional Certificate

\$45.14

\$1.88

-\$1.88

\$295.13

replace your item  
in.com/return

Paid via credit/debit

TO THE FOLLOWING ADDRESS: 114-4526824-2932248

Amazon.com - 1 of 1 - 7/23/21 - 10/24/21 - 10/24/21 - 10/24/21

UPS GROUND

TRACKING #: 1Z 976 W39 03 9411 8034

PM7



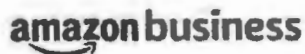
ILLING P/P  
DESC. PRINTER

04 05/2021

TONER ↑

PRINTER ↑



For customer support visit [Amazon.com/contact-us](https://www.amazon.com/contact-us)

Order date: June 11, 2021

Purchase Order #: kf Lukoff

Order #: 112-2584656-4181845

Date shipped: June 13, 2021

Ship to:

Karen

1625 LIBRARY LN

MINDEN, NV 89423-4420

United States

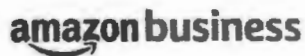
Received

## Shipment details

Item description	Qty	Item price	Item subtotal
<b>Max on the Farm (Max and Friends)</b> (SKU: 1478868635) Condition: New Sold by: Amazon.com Services LLC	1	\$17.05	✓ \$17.05
<b>Explosion at the Poem Factory</b> (SKU: 1773061321) Condition: New Sold by: Amazon.com Services LLC	1	\$18.95	✓ \$18.95
<b>Too Bright to See</b> (SKU: 059311115X4) Condition: New Sold by: Amazon.com Services LLC	1	\$13.42	✓ \$13.42
Item subtotal			\$49.42
Shipping & handling			\$3.95
Promos & discounts			-\$3.95
Sales tax			\$0.00
<b>Total</b>			<b>\$49.42</b>

## Return or replace your item

Visit [Amazon.com/returns](https://www.amazon.com/returns)Have feedback on how we packaged your order? Tell us at [Amazon.com/packaging](https://www.amazon.com/packaging)



Packing slip

For customer support visit [Amazon.com/contact-us](https://www.amazon.com/contact-us)

Order date: June 11, 2021

Purchase Order #: kf Lukoff

Order #: 112-2584656-4181845

Date shipped: June 13, 2021

Ship to:

Karen

1625 LIBRARY LN

MINDEN, NV 89423-4420

United States

Received

## Shipment details

Item description	Qty	Item price	Item subtotal
Max and the Talent Show (Max and Friends Book 2) (SKU: 1478861897) Condition: New Sold by: Amazon.com Services LLC	1	\$17.95	✓ \$17.95
Call Me Max (Max and Friends Book 1) (SKU: 1478868627) Condition: New Sold by: Amazon.com Services LLC	1	\$17.95	✓ \$17.95
When Aidan Became a Brother (SKU: 1620144374) Condition: New Sold by: Amazon.com Services LLC	1	\$15.99	✓ \$15.99
Item subtotal			\$51.89
Shipping & handling			\$4.51
Promos & discounts			-\$4.51
Sales tax			\$0.00
<b>Total</b>			<b>\$51.89</b>

## Return or replace your item

Visit [Amazon.com/returns](https://www.amazon.com/returns)Have feedback on how we packaged your order? Tell us at [Amazon.com/packaging](https://www.amazon.com/packaging)

1/1

For customer support visit [Amazon.com/contact-us](https://www.amazon.com/contact-us)

Order date: June 11, 2021

Purchase Order #: kf Lukoff

Order #: 112-2584656-4181845

Date shipped: June 14, 2021

Ship to:

Karen

1625 LIBRARY LN

MINDEN, NV 89423-4420

United States

Received

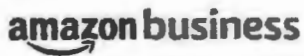
## Shipment details

Item description	Qty	Item price	Item subtotal
A Storytelling of Ravens (SKU: 1554989124) Condition: New Sold by: Amazon.com Services LLC	1	\$14.59	<del>\$14.59</del>
Item subtotal			\$14.59
Shipping & handling			\$1.33
Promos & discounts			-\$1.33
Sales tax			\$0.00
Total			\$14.59

## Return or replace your item

Visit [Amazon.com/returns](https://www.amazon.com/returns)Have feedback on how we packaged your order? Tell us at [Amazon.com/packaging](https://www.amazon.com/packaging)

1/1

For customer support visit [Amazon.com/contact-us](https://www.amazon.com/contact-us)

Order date: June 15, 2021

Purchase Order #: window film

Order #: 112-5107786-6705037

Date shipped: June 18, 2021

Ship to:

Karen Fitzgerald

1625 LIBRARY LN

MINDEN, NV 89423-4420

United States

Received

## Shipment details

Item description	Qty	Item price	Item subtotal
rabbitgoo Window Privacy Film, Frosted Removable Glass Covering for Bathroom, Opaque Static Cling Heat Control Door Sticker for Home Office Living Room, Non-Adhesive (Matte White, 35.4 x 157.4 inches) (SKU: A0Z3W-9D-02-4) Condition: New Sold by: GLOBEGOU USA CO LTD	1	\$42.89	✓ \$42.89
Item subtotal			\$42.89
Shipping & handling			\$8.02
Promos & discounts			-\$8.02
Sales tax			\$0.00
Total			✓ \$42.89 UH

## Return or replace your item

Visit [Amazon.com/returns](https://www.amazon.com/returns)Have feedback on how we packaged your order? Tell us at [Amazon.com/packaging](https://www.amazon.com/packaging)

For customer support visit [Amazon.com/contact-us](https://www.amazon.com/contact-us)

Order date: June 16, 2021

Purchase Order #: dice

Order #: 112-3340958-5542649

Date shipped: June 20, 2021

Ship to:

Veronica

1625 LIBRARY LN

MINDEN, NV 89423-4420

United States

Received

## Shipment details

Item description	Qty	Item price	Item subtotal
DND Dice Set 25 x 7 (175 Pieces) Double-Colors Polyhedron Dice for Dungeons and Dragons DND RPG MTG Table Games D4 D6 D8 D10 D% D12 D20 25 Colors Dice with 1 Large Flannel Bag (SKU: Duomianshaizi175pcs) Condition: New Sold by: Guangzhouhongbangdianzishangwuyouxiangongsi	1	\$24.99	\$24.99 ✓
		Item subtotal	\$24.99
		Shipping & handling	\$5.99 ✓
		Sales tax	\$0.00
		<b>Total</b>	✓ <b>\$30.98</b> ut

## Return or replace your item

Visit [Amazon.com/returns](https://www.amazon.com/returns)Have feedback on how we packaged your order? Tell us at [Amazon.com/packaging](https://www.amazon.com/packaging)



Final Details for Order #114-4526824-2932248

**Paid By:** Douglas County Public Library  
**Placed By:** Laurence E. Wilson  
**Order Placed:** June 22, 2021  
**PO number :** LEW-Law Lib Printer-6-22-21  
**Amazon.com order number:** 114-4526824-2932248  
**Order Total:** \$295.13

Shipped on June 24, 2021

Items Ordered	Price
1 of: INKNI Compatible Toner Cartridge Replacement for Brother TN770 TN-770 TN730 TN760 Super High Yield Black Toner Cartridge for HL-L2370DW HL-L2370DWXL M Sold by: Talent Image (seller profile) Condition: New	\$45.14
<b>Shipping Address:</b> Larry Wilson 1625 LIBRARY LN MINDEN, NV 89423-4420 United States	Item(s) Subtotal: \$45.14 Shipping & Handling: \$1.88 Free Shipping: -\$1.88 Total before tax: \$45.14 Sales Tax: \$0.00 Total for This Shipment: \$45.14
<b>Shipping Speed:</b> FREE Shipping	
LAW LIBRARY PRINTER STONER	

Shipped on June 24, 2021

Items Ordered	Price
1 of: Brother MFCL2750DW Monochrome All-in-One Wireless Laser Printer, Duplex Copy & Scan, Amazon Dash Replenishment Ready, black Sold by: Amazon (seller profile) Business Price Condition: New	\$249.99
<b>Shipping Address:</b> Larry Wilson 1625 LIBRARY LN MINDEN, NV 89423-4420 United States	Item(s) Subtotal: \$249.99 Shipping & Handling: \$20.09 Free Shipping: -\$20.09 Total before tax: \$249.99 Sales Tax: \$0.00 Total for This Shipment: \$249.99
<b>Shipping Speed:</b> FREE Shipping	
FUND 222-391-532-055	

Payment information

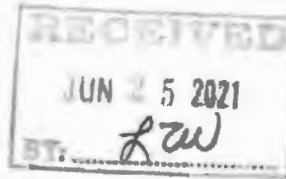
**Payment Method:**  
Amazon.com Corporate Pay-in-Full Credit Line | Last digits: 8517

Item(s) Subtotal: \$295.13



Final Details for Order #114-8031402-4429858

Paid By: Douglas County Public Library  
Placed By: Laurence E. Wilson  
Order Placed: June 22, 2021  
PO number : LEW-Amy Mouse-6-22-21  
Amazon.com order number: 114-8031402-4429858  
Order Total: \$51.99



Shipped on June 24, 2021

Items Ordered

Price

1 of: New Microsoft ARC Mouse - Soft Pink

\$51.99

Sold by: Amazon.com

Condition: New

FUND 533-800

Shipping Address:

Larry Wilson  
1825 LIBRARY LN  
MINDEN, NV 89423-4420  
United States

Shipping Speed:

FREE Shipping

Item(s) Subtotal: \$51.99

Shipping & Handling: \$7.18

Free Shipping: -\$7.18

Total before tax: \$51.99

Sales Tax: \$0.00

Total for This Shipment: \$51.99



5Mhds7vh8N

nation

Item(s) Subtotal: \$51.99

Shipping & Handling: \$7.18

Promotion applied: -\$7.18

Total before tax: \$51.99

Estimated Tax: \$0.00

Grand Total: \$51.99

urchase Order #: LEW-Amy Mouse-6-22-21  
ur order of June 22, 2021 (Order ID 114-8031402-4429858)

Qty	Item	Item Price	Total
1	New Microsoft ARC Mouse - Soft Pink	\$51.99	\$51.99
Subtotal			
			\$51.99
			\$7.18
			-\$7.18
			\$51.99
			\$51.99

turn or replace your item  
t: Amazon.com/returns



Mhds7vh8N/-1 of 1-//3CK9-MOR/sss-us-4/0/0624-01:00/0623-16:59

SmartPac5n turn to Order Summary .

996-2020, Amazon.com, Inc.

NOTE: MICROSOFT MOUSE FOR AMY





**Douglas County**  
**Minden, Nevada 89423**

Fiscal Year 21-22  
Voucher Date 7/8/2021  
Department DC / LL

## VOUCHER

Vendor #	Vendor Name	Remit Address	Special Instructions
2083	Matthew Bender & Co., Inc.	28544 Network Place Chicago, IL 60673-1285	None

Invoice #	Customer Acct #	Date	Amount	Acct #	Project #
25825917	6499203001	6/16/2021 G/L JULY	\$80.90	101-323-532-055	
			\$16.18	222-391-532-055	

I Certify that the foregoing claim is correct and just; that the articles specified have been received by the proper officials of the County, or the services stated have been performed; that they were necessary for and have been or will be applied to County purposes, and that to the best of my knowledge and belief the prices are reasonable and just.

**TOTAL \$97.08**

NV Court Rules and Anno 6/21 Supplement

for judicial staff / law library

Department Head Signature

Other Authorized Signature

Created By: L. Kroboth

BB		PAID 7/23/2021
Audited By	Warrant	Paid Date

Return Products to:  
**Conveo Hurlock**  
 Attn LN Returns Dept  
 4810 Williamsburg Rd  
 Hurlock, MD 21643  
 Payment Remittance  
 Address Below

**BILL TO ACCOUNT:** 6499203001

**INVOICE #** 25825917

**SHIP TO ACCOUNT:** 6499203001

 DOUGLAS CNTY DIST COURTS 1 & 2  
 LAW LIBRARY  
 LORI KROBOTH  
 PO BOX 218  
 MINDEN NV 89423

This material was sent to keep your subscriptions current.

 To process your credit card payment, visit [www.lexisnexis.com/printcdsc](http://www.lexisnexis.com/printcdsc) or call 866-644-2455

Customer Support: 800-833-9844 Mon-Fri 8AM-8PM EST Outside US &amp; Canada 1-518-487-3385

**\*Billing and Invoice Notice:** Matthew Bender & Company, Inc. (a RELX Group plc./LexisNexis affiliate), is the billing, payment and invoicing agent for selected products and services offered by the LexisNexis division of RELX Group plc. and affiliated companies.

**INVOICE**
**LexisNexis Matthew Bender**
**CUSTOMER COPY**

 Fed I.D. No. 14-0499170  
 RE Tax ID# 52-1471842  
 GST No. R124610999

Invoice #	Date	PO #	Payment Terms	Ship Method
25825917	06-16-21		30	CMS Budget Grou

# PKGS	# ITEMS	ISBN	UNIT PRICE	LAN VALUE	TOTAL
6	6	0006455424101	14.00		84.00
		NV COURT RULES ANNO 6/21 SUPP			
				S & H	13.08
				TAX	
				TOTAL	97.08

*rcvd 7/1/21*

**BILL TO ACCOUNT:**

6499203001

 DOUGLAS CNTY DIST COURTS 1 & 2  
 LAW LIBRARY  
 LORI KROBOTH  
 PO BOX 218  
 MINDEN NV 89423

**SHIP TO ACCOUNT:**

6499203001

 DOUGLAS CNTY DIST COURTS 1 & 2  
 LAW LIBRARY  
 LORI KROBOTH  
 PO BOX 218  
 MINDEN NV 89423

 \$ 16.18-LL  
 \$ 80.90-DC

Some prices reflected in this Order are contingent on you maintaining all of your existing subscriptions and accounts with LN and its affiliates; if any such existing business is cancelled by you, LN may modify such prices to reduce or eliminate any related discounts.

RETURN BOTTOM STUB

 Please return this portion of the invoice with your payment. Visit [www.lexisnexis.com/printcdsc](http://www.lexisnexis.com/printcdsc) or call 866-644-2455 to pay by credit card.

Account #	Invoice #	Date	PO #	Payment Terms	Amount Due	Amount Enclosed
6499203001	25825917	06-16-21		30	97.08	

# PKGS	# ITEMS	ISBN	UNIT PRICE	LAN VALUE	TOTAL
6	6	0006455424101	14.00		84.00
		NV COURT RULES ANNO 6/21 SUPP			
				S & H	13.08
				TAX	
				TOTAL	97.08

**MAKE CHECK PAYABLE TO:**  
 Matthew Bender & Co., Inc.  
 28544 Network Place  
 Chicago, IL 60673-1285

**Bill to Account Name:**

DOUGLAS CNTY DIST COURTS 1 &amp; 2

**Credit Card Payments**  
 URL: [www.lexisnexis.com/printcdsc](http://www.lexisnexis.com/printcdsc)  
 Secure Phone: 866-644-2455  
**INVOICE REMITTANCE COPY**

00MB20028544649920300142021061600258259170000000097082



**Douglas County**  
**Minden, Nevada 89423**

**Fiscal Year** 21-22  
**Voucher Date** 8/4/2021  
**Department** Law Library

## VOUCHER

Vendor #	Vendor Name	Remit Address		Special Instructions	
3445	Thomson Reuters West	Payment Center PO Box 6292 Carol Stream, IL 60197-6292		None	
Invoice #	Customer Acct #	Date	Amount	Acct #	Project #
844773141	1000575946 DOUGLAS COUNTY LAW LIBRARY	8/1/2021 G/L JULY	\$656.25	222-391-532-055	

I Certify that the foregoing claim is correct and just; that the articles specified have been received by the proper officials of the County, or the services stated have been performed; that they were necessary for and have been or will be applied to County purposes, and that to the best of my knowledge and belief the prices are reasonable and just.

**TOTAL** **\$656.25**

legal database/law library patron access monthly

**Department Head Signature**

**Other Authorized Signature**

**Created By:** L. Kroboth

BB		PAID 08/20/21
<b>Audited By</b>	<b>Warrant</b>	<b>Paid Date</b>

# Invoice

Page 1 of 4



THOMSON REUTERS

Thomson Reuters  
West Publishing Corporation  
610 Opperman Drive  
Eagan MN 55123-1396

## DOUGLAS COUNTY LAW LIBRARY

Invoice #: 844773141  
Account #: 1000575946  
Invoice date: August 1, 2021  
Purchase order #:

DOUGLAS COUNTY LAW LIBRARY  
AMY DODSON  
1625 LIBRARY LN  
MINDEN, NV 89423-4420

Total Due in USD

**656.25**

Payment Due by  
**August 31, 2021**

Summary	Charge USD	Tax USD	Total USD
ONLINE/SOFTWARE SUBSCRIPTION CHARGES	656.25	0.00	656.25
<b>TOTAL INVOICE AMOUNT</b>	<b>656.25</b>	<b>0.00</b>	<b>656.25</b>

### Billing Note

Find information on how to read your invoice and other commonly asked billing questions under the Billing, payment, returns & refunds section online at [legal.thomsonreuters.com/en/support](http://legal.thomsonreuters.com/en/support).

### Self-Service online resources

Sign up for E-delivery of invoices at <http://ebilling.thomsonreuters.com>

To manage your account sign up at MyAccount: <http://myaccount.tr.com/westlaw>

For online support contact us at <http://legal.thomsonreuters.com/en/support>

1000575946 A

**Include this portion with your payment - Folding and stapling may delay your payment.**

### DOUGLAS COUNTY LAW LIBRARY

Invoice #: 844773141  
Account #: 1000575946  
Invoice date: August 1, 2021  
Federal Tax ID: 41-1426973  
VAT reg #: EU372021573/GB369490158

### Pay online:

Log on to <http://myaccount.tr.com/westlaw>  
to make the payment electronically. Set up your  
payment to be withdrawn electronically using direct debit or  
credit card.

Invoice due date: August 31, 2021  
Amount due in USD: 656.25

Amount enclosed: \_\_\_\_\_

### Please make checks payable to:

Thomson Reuters - West  
Payment Center  
P.O. Box 6292  
Carol Stream, IL 60197-6292

0844773141 000000000000000000000000 20210801 ZCP6 000065625 0010 1000575946 7





## Self-service online resources

<http://myaccount.tr.com/westlaw>

- Manage payments online and review account balances
- Update addresses and review order status
- View and download invoice details
- Manage online users' access

<http://www.quickview.com>

- Obtain free usage reporting for cost recovery
- Obtain eDiscovery matter details

<http://ebilling.thomsonreuters.com>

- Go Green with eInvoicing for time savings and convenience

<https://mytr.thomsonreuters.com/content/MYTR/autopay.html>

- Easily and quickly enroll in our Autopay program
- Easily make updates after setup



## Contact us online

<https://legal.thomsonreuters.com/en/support>

- Provides answers to commonly asked questions and web forms for submitting account-related requests



## Thomson Reuters tax information

### Canadian registration numbers

Canada GST/HST: 13641 8480 RT0001

British Columbia PST: PST-1000-4632

Quebec QST: 1021623993 TQ001

Saskatchewan PST: 1895663

### VAT Reg Numbers

EU372021573

GB369490158

### Federal Tax ID

41-1426973



## Return policy

• If you are not completely satisfied with the products you purchase from West (Thomson Reuters), you may return them. In order to receive credit, returns must be received within 45 days of the ship date. If a return is received after 45 days, we regret that we cannot issue a refund or send the merchandise back to you. The ship date can be found online at My Account (<http://myaccount.tr.com/westlaw>).

• Please note that products included within programs such as, but not limited to, Library Maintenance Agreement/Library Management Arrangement, Library Savings Plan, West Complete, Assured Print Pricing, WestPack, and Special Offer agreements cannot be separately cancelled or returned and are nonrefundable. These programs provide our most favorable terms, and titles within these programs are not eligible for refund.

• To ensure accurate processing, simply return merchandise in its original packaging via a trackable shipping method and insure the merchandise for its value. Always enclose a copy of the original delivery or billing document and include a brief explanation of the reason for the return. All expenses associated with returns are the responsibility of the customer. Customers will forfeit any applicable discounts when returning part of a promotional sale. To verify our receipt of your return and any credit applied, access the Returns History section in My Account (<http://myaccount.tr.com/westlaw>).

• The return policy does not apply to online, hosted, software, or Thomson Reuters ProView® eBook products. Please refer to your order form.



## Payment options and terms

Include your invoice number to assist with applying your payment or email the remittance to [west.arpaymentcenter@thomsonreuters.com](mailto:west.arpaymentcenter@thomsonreuters.com)

### Pay online

To make a payment online or sign up for Autopay, please visit <http://myaccount.tr.com/westlaw>

### Electronic payments in US currency should be issued to

West Publishing Corporation

BMO Harris Bank N.A.,

111 West Monroe Street, 9th Floor West, Chicago IL 60603

Bank Routing #: 071000288

Bank Account #: 4445615

SWIFT Code: HATRUS44

Electronic payment details for other currencies

<http://legal.tr.com/electronic-funds-transfer>

### Pay via phone

To make a payment via telephone, please call 1-800-328-4880. Say "Account Services," then provide account number, say "make a payment."

### Check

Check payments should be mailed to the address on the front of invoice in the remittance section. To ensure timely application, return the remittance portion with your check payment.

- Terms: Net 30; products are shipped FOB shipping point
- Please do not enclose cash or additional correspondence
- Payments marked "paid in full," or with any other restrictive language, shall not operate as an accord and satisfaction without the prior written approval of West (Thomson Reuters).

# Invoice

Page 3 of 4



THOMSON REUTERS

Thomson Reuters  
West Publishing Corporation  
610 Opperman Drive  
Eagan MN 55123-1398

DOUGLAS COUNTY LAW LIBRARY

Invoice #: 844773141  
Account #: 1000575946  
Invoice date: August 1, 2021  
Purchase order #:

## Account location detail

Product Detail	Units	Charge USD	Tax USD	Total USD
<b>1000575946</b>				
Reference # 8143131563				
DOUGLAS COUNTY LAW LIBRARY				
AMY DODSON				
1625 LIBRARY LN				
MINDEN NV 89423-4420				
<b>Online/Software Subscription Charges</b>				
<hr/>				
July 1, 2021 - July 31, 2021				
WEST PROFLEX (Unique Identifier 0000142539)				
DATABASE CHARGES				
		656.25	0.00	656.25
<hr/>				
Online/Software Subscription Charges Total USD				656.25
<hr/>				
Location Total USD				656.25
<hr/>				
Total USD				656.25

\* Indicates system credit

1000575946 A

## DOUGLAS COUNTY LAW LIBRARY



Thomson Reuters  
West Publishing Corporation  
610 Opperman Drive  
Eagan MN 55123-1386

## Monthly account summary

Account #: 1000575946

**Charges cleared between July 2, 2021 and August 1, 2021**

Document date	Document #	Description	Amount USD	Notes
05/01/2021	0844262380	Invoice	656.25	
06/01/2021	0844445483	Invoice	656.25	
07/07/2021	000718851	Payment Received	-1,312.50	PAYMENT RECEIVED - THANK YOU
07/01/2021	0844611394	Invoice	656.25	
07/28/2021	000719515	Payment Received	-656.25	PAYMENT RECEIVED - THANK YOU

**Open charges as of August 1, 2021**

Document date	Document #	Description	Amount USD	Notes	Due Date
08/01/2021	0844773141	Invoice	656.25		08/31/2021

Open charges in USD as of August 1, 2021 **656.25**

The Monthly account summary is a comprehensive report of all account activity for the current subscription billing period. Payments made within the last 48 hours may not be included. Go to <http://myaccount.tr.com/westlaw> if more details are needed around these invoices or payments.

If you have questions about your outstanding balance, please contact our Accounts Receivable department by calling 1-800-522-0552 and select account information.



# VOUCHER

[illegible]

I Certify that the foregoing claim is correct and just; that the articles specified have been received by the proper officials of the County, or the services stated have been performed; that they were necessary for and have been or will be applied to County purposes, and that to the best of my knowledge and belief the prices are reasonable and just.

<b>TOTAL</b>	<b>\$656.25</b>
--------------	-----------------

legal database/law library patron access monthly

**Department Head Signature**

**Other Authorized Signature**

**Created By:** L. Kriboth

BB		PAID 09/17/21
<b>Audited By</b>	<b>Warrant</b>	<b>Paid Date</b>

## Page 1 of 4



DOUGLAS COUNTY LAW LIBRARY

DOUGLAS COUNTY LAW LIBRARY  
AMY DODSON  
1625 LIBRARY LN  
MINDEN, NV 89423-4420

**Payment Due by  
October 1, 2021**

[illegible]



## Self-service online resources

<http://myaccount.tr.com/westlaw>

- Manage payments online and review account balances
- Update addresses and review order status
- View and download invoice details
- Manage online users' access

<http://www.quickview.com>

- Obtain free usage reporting for cost recovery
- Obtain eDiscovery matter details

<http://ebilling.thomsonreuters.com>

- Go Green with eInvoicing for time savings and convenience

<https://mytr.thomsonreuters.com/content/MYTR/autopay.html>

- Easily and quickly enroll in our Autopay program
- Easily make updates after setup



## Contact us online

<https://legal.thomsonreuters.com/en/support>

- Provides answers to commonly asked questions and web forms for submitting account-related requests



## Thomson Reuters tax information

### Canadian registration numbers

Canada GST/HST: 13641 8480 RT0001

British Columbia PST: PST-1000-4632

Quebec QST: 1021623993 TQ001

Saskatchewan PST: 1895663

### VAT Reg Numbers

EU372021573

GB369490158

### Federal Tax ID

41-1426973



## Return policy

- If you are not completely satisfied with the products you purchase from West (Thomson Reuters), you may return them. In order to receive credit, returns must be received within 45 days of the ship date. If a return is received after 45 days, we regret that we cannot issue a refund or send the merchandise back to you. The ship date can be found online at My Account (<http://myaccount.tr.com/westlaw>).
- Please note that products included within programs such as, but not limited to, Library Maintenance Agreement/Library Management Arrangement, Library Savings Plan, West Complete, Assured Print Pricing, WestPack, and Special Offer agreements cannot be separately cancelled or returned and are nonrefundable. These programs provide our most favorable terms, and titles within these programs are not eligible for refund.
- To ensure accurate processing, simply return merchandise in its original packaging via a trackable shipping method and insure the merchandise for its value. Always enclose a copy of the original delivery or billing document and include a brief explanation of the reason for the return. All expenses associated with returns are the responsibility of the customer. Customers will forfeit any applicable discounts when returning part of a promotional sale. To verify our receipt of your return and any credit applied, access the Returns History section in My Account (<http://myaccount.tr.com/westlaw>).
- The return policy does not apply to online, hosted, software, or Thomson Reuters ProView® eBook products. Please refer to your order form.



## Payment options and terms

Include your invoice number to assist with applying your payment or email the remittance to [west.arpaymentcenter@thomsonreuters.com](mailto:west.arpaymentcenter@thomsonreuters.com)

### Pay online

To make a payment online or sign up for Autopay, please visit

<http://myaccount.tr.com/westlaw>

### Electronic payments in US currency should be issued to

West Publishing Corporation

BMO Harris Bank N.A.,

111 West Monroe Street, 9th Floor West, Chicago IL 60603

Bank Routing #: 071000288

Bank Account #: 4445615

SWIFT Code: HATRUS44

Electronic payment details for other currencies

<http://legal.tr.com/electronic-funds-transfer>

### Pay via phone

To make a payment via telephone, please call 1-800-328-4880

Say "Account Services," then provide account number, say "make a payment."

### Check

Check payments should be mailed to the address on the front of invoice in the remittance section. To ensure timely application, return the remittance portion with your check payment.

- Terms: Net 30; products are shipped FOB shipping point
- Please do not enclose cash or additional correspondence
- Payments marked "paid in full," or with any other restrictive language, shall not operate as an accord and satisfaction without the prior written approval of West (Thomson Reuters).



# Invoice

Page 3 of 4

DOUGLAS COUNTY LAW LIBRARY



THOMSON REUTERS\*

Thomson Reuters  
West Publishing Corporation  
610 Opperman Drive  
Eagan MN 55123-1398

Invoice #: 844936213  
Account #: 1000575946  
Invoice date: September 1, 2021  
Purchase order #:

## Account location detail

Product Detail	Units	Amount USD	Tax USD	Total USD
----------------	-------	------------	---------	-----------

Reference # 6143699448  
DOUGLAS COUNTY LAW LIBRARY  
AMY DODSON  
1625 LIBRARY LN  
MINDEN NV 89423-4420

### Online/Software Subscription Charges

August 1, 2021 - August 31, 2021  
Westlaw Proflex, Multi-Loc Agreement, Enterprise (Unique Identifier  
0000142539)  
DATABASE CHARGES

656.25	0.00	656.25
--------	------	--------

Online/Software Subscription Charges Total USD  
656.25

Location Total USD  
656.25

Total USD  
656.25

\* Indicates system credit

1000575946 A

## DOUGLAS COUNTY LAW LIBRARY



THOMSON REUTERS

Thomson Reuters  
West Publishing Corporation  
610 Opperman Drive  
Eagan MN 55123-1398

## Monthly account summary

Account #: 1000575946

**Charges cleared between August 2, 2021 and September 1, 2021**

Document date	Document #	Description	Amount USD	Notes
08/01/2021	0844773141	Invoice	656.25	
08/26/2021	000720594	Payment Received	-656.25	PAYMENT RECEIVED - THANK YOU

**Open charges as of September 1, 2021**

Document date	Document #	Description	Amount USD	Notes	Due Date
09/01/2021	0844936213	Invoice	656.25		10/01/2021

Open charges in USD as of September 1, 2021 **656.25**

The Monthly account summary is a comprehensive report of all account activity for the current subscription billing period. Payments made within the last 48 hours may not be included. Go to <http://myaccount.tr.com/westlaw> if more details are needed around these invoices or payments.

If you have questions about your outstanding balance, please contact our Accounts Receivable department by calling 1-800-522-0552 and select account information.



**Douglas County**  
**Minden, Nevada 89423**

**Fiscal Year** 21-22  
**Voucher Date** 11/4/2021  
**Department** Law Library

## VOUCHER

Vendor #	Vendor Name	Remit Address	Special Instructions
3445	Thomson Reuters West	Payment Center PO Box 6292 Carol Stream, IL 60197-6292	None

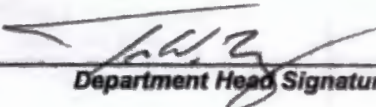
  

Invoice #	Customer Acct #	Date	Amount	Acct #	Project #
845265204	1000575946 DOUGLAS COUNTY LAW LIBRARY	11/1/2021 G/L OCT	\$675.94	222-391-532-055	

I Certify that the foregoing claim is correct and just; that the articles specified have been received by the proper officials of the County, or the services stated have been performed; that they were necessary for and have been or will be applied to County purposes, and that to the best of my knowledge and belief the prices are reasonable and just.

**TOTAL** **\$675.94**

legal database/law library patron access monthly

  
**Department Head Signature**

**Other Authorized Signature**

**Created By:** L. Kroboth

BB		PAID 11/12/21
<b>Audited By</b>	<b>Warrant</b>	<b>Paid Date</b>

# Invoice

Page 1 of 4



THOMSON REUTERS

Thomson Reuters  
West Publishing Corporation  
610 Opperman Drive  
Eagan MN 55123-1386

## DOUGLAS COUNTY LAW LIBRARY

Invoice #: 845265204  
Account #: 1000575946  
Invoice date: November 1, 2021  
Purchase order #:

DOUGLAS COUNTY LAW LIBRARY  
AMY DODSON  
1625 LIBRARY LN  
MINDEN, NV 89423-4420

Total Due in USD

**675.94**

Payment Due by  
**December 1, 2021**

Summary	Charge USD	Tax USD	Total USD
ONLINE/SOFTWARE SUBSCRIPTION CHARGES	675.94	0.00	675.94
<b>TOTAL INVOICE AMOUNT</b>	<b>675.94</b>	<b>0.00</b>	<b>675.94</b>

### Billing Note

Find information on how to read your invoice and other commonly asked billing questions under the Billing, payment, returns & refunds section online at [legal.thomsonreuters.com/en/support](http://legal.thomsonreuters.com/en/support).

### Self-Service online resources

Sign up for E-delivery of invoices at <http://ebilling.thomsonreuters.com>

To manage your account sign up at MyAccount: <http://myaccount.tr.com/westlaw>

For online support contact us at <http://legal.thomsonreuters.com/en/support>

1000575946 A

**Include this portion with your payment - Folding and stapling may delay your payment.**

### DOUGLAS COUNTY LAW LIBRARY

Invoice #: 845265204  
Account #: 1000575946  
Invoice date: November 1, 2021  
Federal Tax ID: 41-1426973  
VAT reg #: EU372021573/GB389490158

Invoice due date: December 1, 2021  
Amount due in USD: 675.94

Amount enclosed: \_\_\_\_\_

### Pay online:

Log on to <http://myaccount.tr.com/westlaw>  
to make the payment electronically. Set up your  
payment to be withdrawn electronically using direct debit or  
credit card.

### Please make checks payable to:

Thomson Reuters - West  
Payment Center  
P.O. Box 6292  
Carol Stream, IL 60197-6292

0845265204 00000000000000000000 20211101 ZCPG 000067594 0010 1000575946 5





## Self-service online resources

<http://myaccount.tr.com/westlaw>

- Manage payments online and review account balances
- Update addresses and review order status
- View and download invoice details
- Manage online users' access

<http://www.quickview.com>

- Obtain free usage reporting for cost recovery
- Obtain eDiscovery matter details

<http://ebilling.thomsonreuters.com>

- Go Green with eInvoicing for time savings and convenience

<https://mytr.thomsonreuters.com/content/MYTR/autopay.html>

- Easily and quickly enroll in our Autopay program
- Easily make updates after setup



## Contact us online

<https://legal.thomsonreuters.com/en/support>

- Provides answers to commonly asked questions and web forms for submitting account-related requests



## Thomson Reuters tax information

### Canadian registration numbers

Canada GST/HST: 13641 8480 RT0001  
 British Columbia PST: PST-1000-4632  
 Quebec QST: 1021623993 TQ001  
 Saskatchewan PST: 1895663

### VAT Reg Numbers

EU372021573  
 GB369490158

### Federal Tax ID

41-1426973



## Return policy

- If you are not completely satisfied with the products you purchase from West (Thomson Reuters), you may return them. In order to receive credit, returns must be received within 45 days of the ship date. If a return is received after 45 days, we regret that we cannot issue a refund or send the merchandise back to you. The ship date can be found online at My Account (<http://myaccount.tr.com/westlaw>).
- Please note that products included within programs such as, but not limited to, Library Maintenance Agreement/Library Management Arrangement, Library Savings Plan, West Complete, Assured Print Pricing, WestPack, and Special Offer agreements cannot be separately cancelled or returned and are nonrefundable. These programs provide our most favorable terms, and titles within these programs are not eligible for refund.
- To ensure accurate processing, simply return merchandise in its original packaging via a trackable shipping method and insure the merchandise for its value. Always enclose a copy of the original delivery or billing document and include a brief explanation of the reason for the return. All expenses associated with returns are the responsibility of the customer. Customers will forfeit any applicable discounts when returning part of a promotional sale. To verify our receipt of your return and any credit applied, access the Returns History section in My Account (<http://myaccount.tr.com/westlaw>).
- The return policy does not apply to online, hosted, software, or Thomson Reuters ProView® eBook products. Please refer to your order form.



## Payment options and terms

Include your invoice number to assist with applying your payment or email the remittance to [west.arpaymentcenter@thomsonreuters.com](mailto:west.arpaymentcenter@thomsonreuters.com)

### Pay online

To make a payment online or sign up for Autopay, please visit <http://myaccount.tr.com/westlaw>

### Electronic payments in US currency should be issued to

West Publishing Corporation  
 BMO Harris Bank N.A.,  
 111 West Monroe Street, 9th Floor West, Chicago IL 60603  
 Bank Routing #: 071000288  
 Bank Account #: 4445615  
 SWIFT Code: HATRUS44

Electronic payment details for other currencies

<http://legal.tr.com/electronic-funds-transfer>

### Pay via phone

To make a payment via telephone, please call 1-800-328-4880 Say "Account Services," then provide account number, say "make a payment."

### Check

Check payments should be mailed to the address on the front of invoice in the remittance section. To ensure timely application, return the remittance portion with your check payment.

- Terms: Net 30; products are shipped FOB shipping point
- Please do not enclose cash or additional correspondence
- Payments marked "paid in full," or with any other restrictive language, shall not operate as an accord and satisfaction without the prior written approval of West (Thomson Reuters).

# Invoice

Page 3 of 4



THOMSON REUTERS

Thomson Reuters  
West Publishing Corporation  
610 Opperman Drive  
Eagan MN 55123-1396

DOUGLAS COUNTY LAW LIBRARY

Invoice #: 845265204  
Account #: 1000575946  
Invoice date: November 1, 2021  
Purchase order #:

## Account location detail

Product Detail	Units	Charge USD	Tax USD	Total USD
1000575946 Reference # 6144752773 DOUGLAS COUNTY LAW LIBRARY AMY DODSON 1625 LIBRARY LN MINDEN NV 89423-4420				
<b>Online/Software Subscription Charges</b>				
October 1, 2021 - October 31, 2021 Westlaw Proflex, Multi-Loc Agreement, Enterprise (Unique Identifier 0000142539) DATABASE CHARGES		675.94	0.00	675.94
<b>Online/Software Subscription Charges Total USD</b>				<b>675.94</b>
<b>Location Total USD</b>				<b>675.94</b>
<b>Total USD</b>				<b>675.94</b>

\* Indicates system credit

1000575946 A

## DOUGLAS COUNTY LAW LIBRARY

THOMSON REUTERS

Thomson Reuters  
West Publishing Corporation  
610 Opperman Drive  
Eagan MN 55123-1396

## Monthly account summary

Account #: 1000575946

**Charges cleared between October 2, 2021 and November 1, 2021**

Document date	Document #	Description	Amount USD	Notes
10/04/2021	0845194445	Subscription Invoice	725.00	
10/22/2021	000722519	Payment Received	-725.00	PAYMENT RECEIVED - THANK YOU
10/01/2021	0845098605	Invoice	656.25	
10/28/2021	000722782	Payment Received	-656.25	PAYMENT RECEIVED - THANK YOU

**Open charges as of November 1, 2021**

Document date	Document #	Description	Amount USD	Notes	Due Date
11/01/2021	0845265204	Invoice	675.94		12/01/2021

Open charges in USD as of November 1, 2021 **675.94**

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If you have questions about your outstanding balance, please contact our Accounts Receivable department by calling 1-800-522-0552 and select account information.



**Douglas County**  
**Minden, Nevada 89423**

Fiscal Year 21-22  
Voucher Date 12/6/2021  
Department Law Library

## VOUCHER

Vendor #	Vendor Name	Remit Address	Special Instructions		
3445	Thomson Reuters West	Payment Center PO Box 6292 Carol Stream, IL 60197-6292	None		
Invoice #	Customer Acct #	Date	Amount	Acct #	Project #
845430598	1000575946 DOUGLAS COUNTY LAW LIBRARY	12/1/2021	\$675.94	222-391-532-055	

I Certify that the foregoing claim is correct and just; that the articles specified have been received by the proper officials of the County, or the services stated have been performed; that they were necessary for and have been or will be applied to County purposes, and that to the best of my knowledge and belief the prices are reasonable and just.

**TOTAL \$675.94**

legal database/law library patron access monthly

  
Department Head Signature

Other Authorized Signature

Created By: L. Kroboth

BB		PAID 12/10/21
Audited By	Warrant	Paid Date

# Invoice

Page 1 of 4

THOMSON REUTERS

Thomson Reuters  
West Publishing Corporation  
610 Opperman Drive  
Eagan, MN 55123-1396

## DOUGLAS COUNTY LAW LIBRARY

Invoice #: 845430598  
Account #: 1000575946  
Invoice date: December 1, 2021  
Purchase order #:

DOUGLAS COUNTY LAW LIBRARY  
AMY DODSON  
1625 LIBRARY LN  
MINDEN, NV 89423-4420

Total Due in USD  
**675.94**

Payment Due by  
**December 31, 2021**

Summary	Charge USD	Tax USD	Total USD
ONLINE/SOFTWARE SUBSCRIPTION CHARGES	675.94	0.00	675.94
<b>TOTAL INVOICE AMOUNT</b>	<b>675.94</b>	<b>0.00</b>	<b>675.94</b>

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1000575946 A

**Include this portion with your payment - Folding and stapling may delay your payment.**

### DOUGLAS COUNTY LAW LIBRARY

Invoice #: 845430598  
Account #: 1000575946  
Invoice date: December 1, 2021

### Pay online:

Log on to <http://myaccount.tr.com/westlaw>  
to make the payment electronically. Set up your  
payment to be withdrawn electronically using direct debit or  
credit card

Invoice due date: December 31, 2021  
Amount due in USD: 675.94

Amount enclosed: \_\_\_\_\_

### Please make checks payable to:

Thomson Reuters - West  
Payment Center  
P.O. Box 6292  
Carol Stream, IL 60197-6292

0845430598 0000000000000000000000 20211201 ZCP6 000067594 0010 1000575946 6



# Information and payment details



## Self-service online resources

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- Update addresses and review order status
- View and download invoice details
- Manage online users' access

<http://www.gulckview.com>

- Obtain free usage reporting for cost recovery
- Obtain eDiscovery matter details

<http://ebilling.thomsonreuters.com>

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<https://mytr.thomsonreuters.com/content/MYTR/autopay.html>

- Easily and quickly enroll in our Autopay program
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British Columbia PST: PST-1000-4632

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Saskatchewan PST: 1895663

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GB369490158

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41-1426973



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• Please note that products included within programs such as, but not limited to, Library Maintenance Agreement/Library Management Arrangement, Library Savings Plan, West Complete, Assured Print Pricing, WestPack, and Special Offer agreements cannot be separately cancelled or returned and are nonrefundable. These programs provide our most favorable terms, and titles within these programs are not eligible for refund.

• To ensure accurate processing, simply return merchandise in its original packaging via a trackable shipping method and insure the merchandise for its value. Always enclose a copy of the original delivery or billing document and include a brief explanation of the reason for the return. All expenses associated with returns are the responsibility of the customer. Customers will forfeit any applicable discounts when returning part of a promotional sale. To verify our receipt of your return and any credit applied, access the Returns History section in My Account (<http://myaccount.tr.com/westlaw>).

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BMO Harris Bank N.A.,

111 West Monroe Street, 9th Floor West, Chicago IL 60603

Bank Routing #: 071000288

Bank Account #: 4445615

SWIFT Code: HATRUS44

Electronic payment details for other currencies

<http://legal.tr.com/electronic-funds-transfer>

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Say "Account Services," then provide account number, say "make a payment."

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# Invoice

Page 3 of 4



THOMSON REUTERS

Thomson Reuters  
West Publishing Corporation  
610 Opperman Drive  
Eagan, MN 55123-1396

DOUGLAS COUNTY LAW LIBRARY

Invoice #: 845430598  
Account #: 1000575946  
Invoice date: December 1, 2021  
Purchase order #:

## Account location detail

Product Detail	Units	Charge USD	Tax USD	Total USD
1000575946 Reference # 6145327215 DOUGLAS COUNTY LAW LIBRARY AMY DODSON 1625 LIBRARY LN MINDEN NV 89423-4420				
Online/Software Subscription Charges				
November 1, 2021 - November 30, 2021 Westlaw Proflex, Multi-Loc Agreement, Enterprise (Unique Identifier 0000142539)				
DATABASE CHARGES		675.94	0.00	675.94
Online/Software Subscription Charges Total USD				675.94
Location Total USD				675.94
Total USD				675.94

\* Indicates system credit

1000575946 A

## DOUGLAS COUNTY LAW LIBRARY

THOMSON REUTERS

Thomson Reuters  
West Publishing Corporation  
610 Opperman Drive  
Eagan, MN 55123-1396

## Monthly account summary

Account #: 1000575946

**Charges cleared between November 2, 2021 and December 1, 2021**

Document date	Document #	Description	Amount USD	Notes
11/01/2021	0845265204	Invoice	675.94	
11/16/2021	000723439	Payment Received	-675.94	PAYMENT RECEIVED - THANK YOU
11/04/2021	0845358356	Subscription Invoice	322.00	
11/26/2021	000723686	Payment Received	-322.00	PAYMENT RECEIVED - THANK YOU

**Open charges as of December 1, 2021**

Document date	Document #	Description	Amount USD	Notes	Due Date
12/01/2021	0845430598	Invoice	675.94		12/31/2021

Open charges in USD as of December 1, 2021

**675.94**

The Monthly account summary is a comprehensive report of all account activity for the current subscription billing period. Payments made within the last 48 hours may not be included. Go to <http://myaccount.tr.com/westlaw> if more details are needed around these invoices or payments.

If you have questions about your outstanding balance, please contact our Accounts Receivable department by calling 1-800-522-0552 and select account information.



# Law Library Budget Performance Report

Fiscal Year to Date 09/30/22

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 222 - Law Library										
REVENUE										
Department 000 - Revenue										
Beg.Fund Bal./Reserves										
301.000	Opening Fund Balance	6,717.00	.00	6,717.00	.00	.00	.00	6,717.00	0	.00
301.100	Opening Fund Reserves	.00	.00	.00	.00	.00	.00	.00	+++	.00
Beg.Fund Bal./Reserves Totals		\$6,717.00	\$0.00	\$6,717.00	\$0.00	\$0.00	\$0.00	\$6,717.00	0%	\$0.00
Charges For Service										
341.601	Clerks Fees	18,000.00	.00	18,000.00	1,640.00	.00	3,158.40	14,841.60	18	3,586.37
Charges For Service Totals		\$18,000.00	\$0.00	\$18,000.00	\$1,640.00	\$0.00	\$3,158.40	\$14,841.60	18%	\$3,586.37
Miscellaneous Revenue										
360.800	Miscellaneous	.00	.00	.00	.00	.00	.00	.00	+++	.00
361.200	Interest On Investment	.00	.00	.00	.00	.00	.00	.00	+++	.00
361.205	Investment-FMV Adjust	.00	.00	.00	(633.01)	.00	(633.01)	633.01	+++	.00
361.211	Invest. Earnings-LGIP	15.00	.00	15.00	16.45	.00	42.19	(27.19)	281	2.00
361.212	Invest. Earnings-BNY Mellon	413.00	.00	413.00	37.94	.00	111.53	301.47	27	123.25
361.250	Inv Service Fees (Contra)	(18.00)	.00	(18.00)	.00	.00	(.18)	(17.82)	1	(4.32)
361.251	Bank Fees (Contra)	(11.00)	.00	(11.00)	.00	.00	.00	(11.00)	0	.00
Miscellaneous Revenue Totals		\$399.00	\$0.00	\$399.00	(\$578.62)	\$0.00	(\$479.47)	\$878.47	-120%	\$120.93
Other Financing Sources										
392.050	Transf.In-General Fund	.00	.00	.00	.00	.00	.00	.00	+++	.00
Other Financing Sources Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Department 000 - Revenue Totals		\$25,116.00	\$0.00	\$25,116.00	\$1,061.38	\$0.00	\$2,678.93	\$22,437.07	11%	\$3,707.30
REVENUE TOTALS		\$25,116.00	\$0.00	\$25,116.00	\$1,061.38	\$0.00	\$2,678.93	\$22,437.07	11%	\$3,707.30
EXPENSE										
Department 391 - Law Library										
Salaries & Wages										
511.165	Holiday Overtime	.00	.00	.00	.00	.00	.00	.00	+++	.00
511.166	Sick Buyback	.00	.00	.00	.00	.00	.00	.00	+++	.00
511.167	Vacation Payout	.00	.00	.00	.00	.00	.00	.00	+++	.00
511.168	Vacation Buyback	.00	.00	.00	.00	.00	.00	.00	+++	.00
511.169	Comp Payout	.00	.00	.00	.00	.00	.00	.00	+++	.00
511.999	Salaries-Offset	.00	.00	.00	.00	.00	.00	.00	+++	.00
Salaries & Wages Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00



# Law Library Budget Performance Report

Fiscal Year to Date 09/30/22

Exclude Rollup Account

## Employee Benefits

511.190	Pact Other	.00	.00	.00	.00	.00	.00	.00	+++	.00
<i>Employee Benefits Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00

## Services & Supplies

520.139	Rents/Leases Copy Machine	.00	.00	.00	.00	.00	.00	.00	+++	.00
521.500	Central Svcs Cost Allocation	3,591.00	.00	3,591.00	897.75	.00	897.75	2,693.25	25	897.75
532.055	Books & Periodicals	10,795.00	.00	10,795.00	750.69	.00	2,102.57	8,692.43	19	1,984.93
550.102	Bank Fees-Checking	.00	.00	.00	.00	.00	.00	.00	+++	.00
565.755	Investment Service Fees	.00	.00	.00	.00	.00	.00	.00	+++	.00
<i>Services &amp; Supplies Totals</i>		\$14,386.00	\$0.00	\$14,386.00	\$1,648.44	\$0.00	\$3,000.32	\$11,385.68	21%	\$2,882.68

## Capital Outlay/Projects

563.900	Board Designated	.00	.00	.00	.00	.00	.00	.00	+++	.00
564.500	Machinery & Equipment	.00	.00	.00	.00	.00	.00	.00	+++	.00
564.603	New Office Equipment	.00	.00	.00	.00	.00	.00	.00	+++	.00
<i>Capital Outlay/Projects Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00

## Other Financing Uses

619.000	Contingency	216.00	.00	216.00	.00	.00	.00	216.00	0	.00
<i>Other Financing Uses Totals</i>		\$216.00	\$0.00	\$216.00	\$0.00	\$0.00	\$0.00	\$216.00	0%	\$0.00

## Ending Fund Bal/Reserves

625.103	Appropriated Reserve	.00	.00	.00	.00	.00	.00	.00	+++	.00
699.000	Ending Fund Balance	10,514.00	.00	10,514.00	.00	.00	.00	10,514.00	0	.00
<i>Ending Fund Bal/Reserves Totals</i>		\$10,514.00	\$0.00	\$10,514.00	\$0.00	\$0.00	\$0.00	\$10,514.00	0%	\$0.00
Department <b>391 - Law Library Totals</b>		\$25,116.00	\$0.00	\$25,116.00	\$1,648.44	\$0.00	\$3,000.32	\$22,115.68	12%	\$2,882.68
<b>EXPENSE TOTALS</b>		\$25,116.00	\$0.00	\$25,116.00	\$1,648.44	\$0.00	\$3,000.32	\$22,115.68	12%	\$2,882.68

## Fund 222 - Law Library Totals

<b>REVENUE TOTALS</b>	25,116.00	.00	25,116.00	1,061.38	.00	2,678.93	22,437.07	11%	3,707.30
<b>EXPENSE TOTALS</b>	25,116.00	.00	25,116.00	1,648.44	.00	3,000.32	22,115.68	12%	2,882.68
Fund <b>222 - Law Library Totals</b>	\$0.00	\$0.00	\$0.00	(\$587.06)	\$0.00	(\$321.39)	\$321.39		\$824.62

## Grand Totals

<b>REVENUE TOTALS</b>	25,116.00	.00	25,116.00	1,061.38	.00	2,678.93	22,437.07	11%	3,707.30
<b>EXPENSE TOTALS</b>	25,116.00	.00	25,116.00	1,648.44	.00	3,000.32	22,115.68	12%	2,882.68
Grand Totals	\$0.00	\$0.00	\$0.00	(\$587.06)	\$0.00	(\$321.39)	\$321.39		\$824.62