

**NOTICE of PUBLIC MEETING/AGENDA
of the
DOUGLAS COUNTY LAW LIBRARY BOARD
SEPTEMBER 23, 2026**

A regular meeting of the Douglas County Law Library Board will be held on **September 23, 2026**, beginning at **8:30 A.M.** The meeting will be held in a hybrid format to include in person at the Douglas County Judicial Law Enforcement Center, Department 2 Courtroom, 1038 Buckeye Road, Minden, Nevada and via Zoom by accessing the website:

<https://us06web.zoom.us/join/84525044296?signature=mcFLp-WoPgD3F-NfGilukNBBHW-aFHsWd4rxq8GnmfU>

Meeting ID: 845 2504 4296, Password: 655653. The public may also call in live by using telephone number: **(669) 900 6833, Meeting ID: 84525044296#, Password: 655653#**

The Law Library Board reserves the right to take items in a different order; to combine two or more agenda items for consideration; and to remove items from the agenda or delay discussion relating to an item on the agenda at any time.

The Board, through its president, may prohibit a comment if the comment is on a topic that is not relevant to, or within the authority of the public body or if the comment is repetitious or willfully disruptive of the meeting. Written materials filed with the Board are part of the record and do not need to be read aloud. Citizens are encouraged to submit written materials well in advance of the scheduled meeting so the Board of Trustees will have time to review them before the public hearings begin. Members of the public body may submit written material or request supporting material for the meeting by contacting Erin C. Plante by email at eplante@douglas.nv.gov, telephone at 775-782-9951, by mail at P.O. Box 218 Minden, Nevada 89423, or by physical address at 1038 Buckeye Road, Minden, Nevada 89423.

Persons desiring an opportunity to address the Law Library Board who are not able to attend the meeting are requested to send an email to eplante@douglas.nv.gov at the Douglas County District Court at least 24 hours prior to the convening of the Law Library Board Meeting.

Notice to Persons with Disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notifying Erin C. Plante at 775-782-9951 or eplante@douglas.nv.gov at least 20 hours in advance.

*Copies of this notice and agenda have been posted on or before 9 a.m. on the third working day before the meeting at the Douglas County Judicial and Law Enforcement

Center, the State of Nevada's official website <http://notice.nv.gov> and the Douglas County District Court's official website <https://douglasdistrictcourt.com/law-library/>. Copies of this notice and agenda, as well as supplemental/support material have been posted to the Douglas County's website https://douglascountynv.granicus.com/ViewPublisher.php?view_id=1. However, this Board does not maintain the listed website and therefore timely posting of agendas on the website cannot be guaranteed.



Douglas County Law Library Board

Judicial Law Enforcement Center
Department 2
1038 Buckeye Road
Minden, Nevada 89423
<http://www.douglascountynv.gov/>

Regular Meeting Agenda

Erin C. Plante
Judicial Executive Assistant

Wednesday, September 23, 2026, 8:30 a.m. In Person/Zoom – Instructions Provided in Notice

CALL TO ORDER AND DETERMINATION OF QUORUM

PUBLIC COMMENT

At this time, public comment will be taken on those items and matters within the jurisdiction and control of the Law Library Board. No action may be taken on a matter raised under public comment until the matter has been included specifically on an agenda as an item upon which action will be taken. Public Comment is limited to 3 minutes per speaker.

MINUTES APPROVAL

Wednesday, May 20, 2026 – Regular Meeting

AGENDA ITEMS

1. For Discussion Only. Discussion of the Law Librarian's quarterly report of the financial status of the Law Library. NRS 380.065.

PUBLIC COMMENT

At this time, public comment will be taken on those items and matters within the jurisdiction and control of the Law Library Board. No action may be taken on a matter raised under public comment until the matter has been included specifically on an agenda as an item upon which action will be taken. Public Comment is limited to 3 minutes per speaker.

ADJOURNMENT



**Douglas County Law Library Board
Meetings & Minutes**
Douglas County Judicial Law Enforcement Center
1038 Buckeye Road, Minden, Nevada 89423

Phone: 775-782-9951
FAX: 775-782-9878

The regular meeting of the **DOUGLAS COUNTY LAW LIBRARY BOARD** was held on Wednesday, May 20, 2026, in Department 2 of the Douglas County Judicial Law Enforcement Center, 1038 Buckeye Road, Minden, Nevada 89423, and via Zoom.

OPENING

Call to order at 8:31 a.m. and roll call:

Board Members Present:

Judge Thomas Gregory – Trustee
Judge Nathan Tod Young - Trustee

No Quorum

Public Comment: None

- 1. For Discussion Only.** Discussion of the Law Librarian's quarterly report of the financial status of the Law Library. NRS 380.065

Judge Gregory speaks:

Looks like we are on track as expected, no issues that I can see. Judge Young any discussion on the budget?

Judge Young speaks:

No, I am pleased on how the budget is going. I will say for the library when we move, there are a ton of law books in my office that I do not intend to take with me and I don't know if the law library would like to house those. They belong to Douglas County, but there are some that are old and antiquated. You know Nevada Statutes from back in the 1920s and then there are some that are just worthless, like 1950s versions of California jury instructions, but they don't belong to me, so I have not thrown them out. I don't know if the library would like to take them, review them, and decide if they want them, or what. That does not really relate to the quarterly report, but since we're talking about the law library and their capacities right now, including their money. I don't know if they have money to be

able to store these other documents and books. And you may have some you don't want to take.

At 8:33 a.m. Cynthia Mohiuddin joins the meeting by Zoom.

Judge Gregory speaks:

I may be in a similar situation. I love my books, but I will be taking some with me, but it will be a good opportunity to clear the shelves of books I am not using, so Corona, that would be something that Judge Young and I throwing out here to think about. Not really an agenda item or anything like that, but something to ponder and let us know. We are about a year out from being in the new building and so when that time comes Judge Young and I, may be reaching out to see if you folks are interested in those books at all.

Judge Young speaks:

And Judge Gregory, they may well in advance want to come over and inventory them, just to see how much space it would take and that sort of thing. Might be a good idea.

Judge Gregory speaks:

Corona do you have any thoughts on that off the cuff?

Corona McAfee speaks:

I don't have the official jurisdiction over the law library, but for being the person that puts the things on the shelves, we are very much out of space. The Nevada Reports and all the things that weren't shipped during the pandemic, we will have to probably do some shifting to even accommodate those, so I would be doubtful about our ability to take on many more things that take up physical space, but I would be happy to discuss it with Tim, to see if there is anything we can.

Judge Gregory speaks:

Thank you, and when I was over there last time I would echo what you are saying. I get that you do not have a lot of space over there. Anyway, we may have some that you might want to have and have space for, or you are interested in or not, but we can definitely take that up at the appropriate time. I see that Ms. Mohiuddin has joined us, so we do now have a quorum. Good morning Ms. Mohiuddin.

Quorum

Cynthia Mohiuddin speaks:

Good morning.

Judge Gregory speaks:

We were on Agenda Item 1, discussion of the Law Librarian's quarterly report. Ms. Mohiuddin any discussion on that?

Cynthia Mohiuddin speaks:

No, no, I have reviewed it this morning and we're good.

Judge Gregory speaks:

Good. I am going to circle back, since we have a quorum now and see if I can get a motion on approval of the minutes from the March 18, 2026 Regular Meeting.

Minute Approval from Wednesday, March 18, 2026 – Regular Meetings

MOTION: Judge Young made a motion to approve the meeting minutes from the March 18, 2026 Regular Board.
SECOND: Cynthia Mohiuddin
AYES: Gregory, Young, Mohiuddin
RESULTS: APPROVED

Public Comment: None

Judge Gregory speaks:

The next meeting Ms. Plante is when?

Erin Plante speaks:

The next meeting is September 23, 2026, at 8:30 a.m.

Judge Young speaks:

September 23, 2026, at 8:30 a.m. will be our next meeting. Thank you everyone and see you back next time.

Adjournment – 8:37 a.m.



Law Library Budget Performance Report

Fiscal Year to Date 08/31/26

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 222 - Law Library										
REVENUE										
Department 000 - Revenue										
Beg.Fund Bal./Reserves										
301.000	Opening Fund Balance (Unassigned)	72,549.00	.00	72,549.00	.00	.00	.00	72,549.00	0	.00
301.100	Opening Fund Reserves	.00	.00	.00	.00	.00	.00	.00	+++	.00
Beg.Fund Bal./Reserves Totals		\$72,549.00	\$0.00	\$72,549.00	\$0.00	\$0.00	\$0.00	\$72,549.00	0%	\$0.00
Charges For Service										
341.601	Clerks Fees	19,000.00	.00	19,000.00	1,620.00	.00	1,620.00	17,380.00	9	2,160.00
Charges For Service Totals		\$19,000.00	\$0.00	\$19,000.00	\$1,620.00	\$0.00	\$1,620.00	\$17,380.00	9%	\$2,160.00
Miscellaneous Revenue										
360.800	Miscellaneous	.00	.00	.00	.00	.00	.00	.00	+++	.00
361.200	Interest On Investment	.00	.00	.00	.00	.00	.00	.00	+++	.00
361.205	Investment-FMV Adjust	.00	.00	.00	.00	.00	.00	.00	+++	.00
361.211	Invest. Earnings-LGIP	436.00	.00	436.00	.00	.00	.00	436.00	0	130.64
361.212	Invest. Earnings-BNY Mellon	1,234.00	.00	1,234.00	.00	.00	.00	1,234.00	0	298.35
361.250	Inv Service Fees (Contra)	(34.00)	.00	(34.00)	.00	.00	(1.16)	(32.84)	3	.00
361.251	Bank Fees (Contra)	.00	.00	.00	.00	.00	.00	.00	+++	.00
Miscellaneous Revenue Totals		\$1,636.00	\$0.00	\$1,636.00	\$0.00	\$0.00	(\$1.16)	\$1,637.16	0%	\$428.99
Other Financing Sources										
392.050	Transfers In-General Fund	.00	.00	.00	.00	.00	.00	.00	+++	.00
Other Financing Sources Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Department 000 - Revenue Totals		\$93,185.00	\$0.00	\$93,185.00	\$1,620.00	\$0.00	\$1,618.84	\$91,566.16	2%	\$2,588.99
REVENUE TOTALS		\$93,185.00	\$0.00	\$93,185.00	\$1,620.00	\$0.00	\$1,618.84	\$91,566.16	2%	\$2,588.99
EXPENSE										
Department 391 - Law Library										
Salaries & Wages										
511.165	Holiday Overtime	.00	.00	.00	.00	.00	.00	.00	+++	.00
511.166	Sick Buyback	.00	.00	.00	.00	.00	.00	.00	+++	.00
511.167	Vacation Payout	.00	.00	.00	.00	.00	.00	.00	+++	.00
511.168	Vacation Buyback	.00	.00	.00	.00	.00	.00	.00	+++	.00
511.169	Comp Payout	.00	.00	.00	.00	.00	.00	.00	+++	.00
511.999	Salaries-Offset	.00	.00	.00	.00	.00	.00	.00	+++	.00
Salaries & Wages Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Employee Benefits										
511.190	Pact Other	.00	.00	.00	.00	.00	.00	.00	+++	.00
Employee Benefits Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Services & Supplies										
520.139	Rents/Leases Copy Machine	.00	.00	.00	.00	.00	.00	.00	+++	.00
521.500	Central Svcs Cost Allocation	331.00	.00	331.00	.00	.00	82.75	248.25	25	101.00
532.055	Books & Periodicals	947.00	.00	947.00	.00	.00	.00	947.00	0	.00



Law Library Budget Performance Report

Fiscal Year to Date 08/31/26

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 222 - Law Library										
EXPENSE										
Department 391 - Law Library										
Services & Supplies										
533.800	Office Supplies	392.00	.00	392.00	.00	.00	.00	392.00	0	.00
533.806	Software	10,156.00	.00	10,156.00	.00	.00	846.26	9,309.74	8	1,611.92
550.102	Bank Fees-Checking	18.00	.00	18.00	.00	.00	.00	18.00	0	.00
565.755	Investment Service Fees	.00	.00	.00	.00	.00	.00	.00	+++	.00
Services & Supplies Totals		\$11,844.00	\$0.00	\$11,844.00	\$0.00	\$0.00	\$929.01	\$10,914.99	8%	\$1,712.92
Capital Outlay/Projects										
563.900	Board Designated	.00	.00	.00	.00	.00	.00	.00	+++	.00
564.500	Machinery & Equipment	.00	.00	.00	.00	.00	.00	.00	+++	.00
564.603	New Office Equipment	.00	.00	.00	.00	.00	.00	.00	+++	.00
Capital Outlay/Projects Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Other Financing Uses										
619.000	Contingency	178.00	.00	178.00	.00	.00	.00	178.00	0	.00
Other Financing Uses Totals		\$178.00	\$0.00	\$178.00	\$0.00	\$0.00	\$0.00	\$178.00	0%	\$0.00
Ending Fund Bal/Reserves										
625.103	Appropriated Reserve	.00	.00	.00	.00	.00	.00	.00	+++	.00
699.000	Ending Fund Balance	81,349.00	.00	81,349.00	.00	.00	.00	81,349.00	0	.00
Ending Fund Bal/Reserves Totals		\$81,349.00	\$0.00	\$81,349.00	\$0.00	\$0.00	\$0.00	\$81,349.00	0%	\$0.00
Department 391 - Law Library Totals		\$93,371.00	\$0.00	\$93,371.00	\$0.00	\$0.00	\$929.01	\$92,441.99	1%	\$1,712.92
EXPENSE TOTALS		\$93,371.00	\$0.00	\$93,371.00	\$0.00	\$0.00	\$929.01	\$92,441.99	1%	\$1,712.92
Fund 222 - Law Library Totals										
REVENUE TOTALS		93,185.00	.00	93,185.00	1,620.00	.00	1,618.84	91,566.16	2%	2,588.99
EXPENSE TOTALS		93,371.00	.00	93,371.00	.00	.00	929.01	92,441.99	1%	1,712.92
Fund 222 - Law Library Totals		(\$186.00)	\$0.00	(\$186.00)	\$1,620.00	\$0.00	\$689.83	(\$875.83)		\$876.07
Grand Totals										
REVENUE TOTALS		93,185.00	.00	93,185.00	1,620.00	.00	1,618.84	91,566.16	2%	2,588.99
EXPENSE TOTALS		93,371.00	.00	93,371.00	.00	.00	929.01	92,441.99	1%	1,712.92
Grand Totals		(\$186.00)	\$0.00	(\$186.00)	\$1,620.00	\$0.00	\$689.83	(\$875.83)		\$876.07